

**CITY OF GLENDALE
PERSONNEL BOARD BUSINESS MEETING**

January 16, 2013

**City Hall – Meeting Room B2
5850 West Glendale Avenue
Glendale, Arizona 85301**

OPEN SESSION

MEMBERS PRESENT: Richard Westby, Chair
Herbert Haley, Vice Chair
Bud Zomok, Member

MEMBER ABSENT: Anthony Passalacqua, Member

STAFF PRESENT: Jim Brown, Interim HR & Risk Mgmt. Executive Director
Nick DiPiazza, Deputy City Attorney
Naomi Jackson, HR Administrator
Karen Doncovio, HR Generalist
LeJeune Boone, HR Generalist

OTHERS PRESENT: John Fry, Attorney

CALL TO ORDER AND ROLL CALL

Richard Westby, Chair, called the Personnel Board Business Meeting to order at 6:05 p.m. on Wednesday, January 16, 2013. Roll call was taken. Three of the four currently appointed Board Members were present, representing a quorum.

Purpose of the Meeting

The Board voted unanimously to approve minutes for Personnel Board Hearing held on March 28, 2012.

Jim Brown, Interim HR & Risk Mgmt. Executive Director, introduced new Board Member Bud Zomok and discussed the role of the Personnel Board. Nick DiPiazza reviewed the Open Meeting Law and Public Records Law. He reminded the Board of their responsibilities under these laws and the penalties for any violations. Jim Brown reviewed the Personnel Board Hearing Procedures and the Personnel Board Hearing Process. Mr. DiPiazza briefly discussed addressing objections during hearings. The Board was afforded an opportunity to ask questions.

Adjourn

Richard Westby requested a motion to adjourn. The meeting was adjourned at 7:12 p.m.

Personnel Board Summary Minutes

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Submitted by:

Jim Brown
Staff Liaison