

MINUTES

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
RECOMMENDATION PUBLIC MEETING NO. 2**

**GLENDALE MUNICIPAL OFFICE COMPLEX
ROOM B-3
5850 W. GLENDALE AVENUE
GLENDALE, ARIZONA**

**Thursday, January 24, 2013
6:30 p.m.**

MEMBERS PRESENT: Matthew Versluis
Cherie Hudson
Shirley Wong
Randy Miller
John Torres
Gina Schmitz
Marcellous Sanders
Sharon Wixon
Chuck Jared

MEMBERS ABSENT: Arthur Swander Jr., Vice Chair
Vickie Loya

STAFF PRESENT: Gilbert Lopez, Revitalization Administrator
Sam McAllen, Interim Executive Director
Mona Francis, Revitalization Supervisor
Elizabeth Garcia, Revitalization Coordinator

I. Call to Order

Committee-member Miller called the meeting to order at 6:36 p.m.

II. Roll Call

Committee-member Miller took roll call. Vice-Chair Swander and Committee-member Loya were absent.

III. Minutes

Committee-member Jared motioned to approve the November 15, 2012 meeting minutes as written. Committee-member Hudson made the second. The motion passed 9 – 0.

IV. Business from the Floor

None.

V. Fiscal Year (FY) 2013-14 Community Development Block Grant (CDBG) Physical Improvements and HOME Investment Partnerships (HOME) Funding Requests

Mr. Lopez distributed follow-up information as requested from the hearings for Glendale Community Housing.

Mr. Lopez stated that in regards to the grant request for Sonorita Park, an environmental assessment would have to be performed prior to the project due to the nearby electrical lines and fill tanks. If the Committee does recommend funding and the project is ultimately not environmentally approved, the funding would be reallocated to another agency. Committee-member Torres inquired if there were any changes to the site since Sonorita Park was originally built. Mr. Lopez replied in the negative and noted that the use of federal funds requires a different environmental clearing process.

Mr. McAllen thanked the Committee-members for their hard work during the grant process.

Committee-member Miller suggested that the Committee initially discuss grants either strongly opposed or strongly supported. Committee-member Miller suggested that the allocation spreadsheet be filled in until all monies are allocated and the Committee-members are satisfied and then a vote would be held on the final allocation. All Committee-members agreed.

Discussions on the grants proceeded.

CDBG - PHYSICAL IMPROVEMENT REQUESTS:

2-11 City of Glendale – Parks and Recreation and Library Services – Sonorita Park Renovation: \$61,500 requested

Committee-member Sanders wondered if it was feasible to remodel Sonorita Park due to its current condition. Committee-member Torres stated that any type of improvement would help the park.

Committee-member Miller commented that when he was president of his HOA, the Board hired a contractor to paint over graffiti in the community and little by little, there was less graffiti because the kids knew it would be immediately removed. Committee-member Miller commented that improvements at Sonorita Park could be the spark to increase the interest and care of the park by residents and businesses in the neighborhood.

Committee-member Torres wanted to see the majority of funds used for local projects in Glendale.

2-5 Central Arizona Shelter Services (CASS) – Single Adult Shelter Physical Improvements: \$53,000 requested

Committee-member Torres was opposed to the Central Arizona Shelter Services Request (CASS) for a washer and two dryers. Committee-member Torres felt the request was not

a core priority. Committee-member Torres wondered why the shelter had not received the washing machine that was funded during the last hearings. Mr. Lopez explained that the completion of a grant depends on when Congress approves the federal funds and the washer should be received soon.

No decision was made regarding the request.

2-1 Arizona Bridge to Independent Living – Glendale Home Accessibility Program (GHAP): \$46,437 requested

Committee-member Hudson suggested full funding of the Arizona Bridge to Independent Living grant request.

Committee-member Miller expressed concern over the program and did not feel that the improvements should be made to rental homes especially since the landlords were not required to rent to disabled persons. Committee-member Versluis was concerned about the downtime of the contractors as noted in the application.

Committee-member Torres stated that disabled persons are still in need of accessible housing and stressed funding of the program.

No decision was made regarding the request.

2-7 City of Glendale – Code Compliance – Elimination of Code Violations Creating Unsafe Slum & Blighting Conditions: \$29,405 requested

Committee-member Miller suggested full funding of the City of Glendale – Code Compliance – Elimination of Code Violations Creating Unsafe Slum & Blighting Conditions. No opposition was voiced.

2-2 Habitat for Humanity Central Arizona – Emergency Home Repair Program: \$350,000 requested

Committee-member Torres suggested full funding of the Habitat for Humanity Central Arizona – Emergency Home Repair Program. No opposition was voiced.

2-3 City of Glendale – Community Housing Division – Xeriscape Project: \$114,000 requested

Committee-member Hudson was opposed to the Community Housing Division – Xeriscape Project, stating that landscaping did not fill a core need. Committee-member Hudson noted that the agency still has unspent funding from a previous grant. Committee-member Miller commented that the previous grant funds were unspent because the contract was delayed due to the city.

Committee-member Schmitz commented that xeriscaping will save money in the long run for the city which could be used for other projects. Committee-member Sanders agreed.

Committee-member Versluis interjected that the 50 dead trees noted in the application could be a hazard to the residents.

Committee-member Torres stated that he grew up in city housing and commented that improvements to the housing help keep the bad elements out of the community. Committee-member Torres suggested funding the City of Glendale Community Housing Division – Xeriscape Project with \$100,000. No opposition was made.

2-4 Central Arizona Shelter Services (CASS) – Family Shelter Physical Improvements: \$14,000 requested

Committee-member Miller was in favor of the grant from CASS for the Family Shelter Physical Improvements. Committee-member Miller stated that the Committee funded a grant request for couches at the shelter during the last funding cycle and would like to see the rest of the needed couches provided during this funding cycle. No opposition was made.

2-6 Valley Life – Housing Rehabilitation Programs: \$128,000 requested

Committee-member Miller commented that the request for Valley Life – Housing Rehabilitation Programs was essentially the same request as in the prior funding cycle, which the Committee did not recommend for funding.

Mr. Lopez stated that the agency has performed very well with the funds it has received via the American Recovery and Reinvestment Act from the city and it quickly utilizes funds received.

Committee-member Miller suggested funding in the amount of \$128,000 for the Valley Life – Housing Rehabilitation Programs grant request. No opposition was voiced.

2-10 City of Glendale – Field Operations – Street Reconstruction/Paving: \$450,000 requested

Committee-member Torres commented that the City of Glendale – Field Operations – Street Reconstruction/Paving grant request should be funded in some manner. Committee-member Schmitz wondered if the agency could work with less than the full amount of the request.

Committee-member Hudson suggested funding the City of Glendale – Field Operations – Street Reconstruction/Paving grant request at \$250,000. No opposition was made.

2-1 Arizona Bridge to Independent Living – Glendale Home Accessibility Program (GHAP): \$46,437 requested

Committee-member Hudson suggested full funding of the Arizona Bridge to Independent Living grant request.

Committee-member Schmitz was in favor of funding the program for the single family homes, but not for the rental units. Committee-member Miller agreed.

Committee-member Jared suggested funding half of the grant request at \$23,218. No opposition was made.

2-8 City of Glendale – Code Compliance – Neighborhood Safety and Preservation: \$45,595 requested

Committee-member Miller was in favor of funding the City of Glendale – Code Compliance – Neighborhood Safety and Preservation in full, stating that the program stabilizes neighborhoods and also would fund a job for an employee. No opposition was made.

2-5 Central Arizona Shelter Services (CASS) – Single Adult Shelter Physical Improvements: \$53,000 requested

Committee-member Torres voiced opposition to the Central Arizona Shelter Services Request (CASS) - Single Adult Shelter Physical Improvements. Committee-member Torres noted that there is already an 80 lb. washer at the facility with another washer on the way from last year's grant cycle. Committee-member Miller stated that the washing need will be altered once the washer from last year's grant hearing arrives.

Committee-member Hudson commented that the shelter has an enormous amount of laundry to process daily.

Committee-member Sanders suggested funding half of the Central Arizona Shelter Services Request (CASS) - Single Adult Shelter Physical Improvements grant request in the amount of \$25,000. No opposition was made.

2-9 City of Glendale – Economic Development – Visual Improvement Program: \$300,000 requested

Mr. Lopez noted that the Visual Improvement Program helps local business owners to improve their visibility in the community. Mr. Lopez praised the new staff member in the department.

Committee-member Schmitz suggested funding City of Glendale – Economic Development – Visual Improvement Program at \$49,000 which is the maximum amount available to a single business owner. Committee-member Miller thought the maximum amount available was \$49,999.00. **It was agreed that \$49,000 would be awarded.**

2-1 Arizona Bridge to Independent Living – Glendale Home Accessibility Program (GHAP): \$46,437 requested

Committee-member Schmitz suggested increasing the funding of the Arizona Bridge to Independent Living – Glendale Home Accessibility Program (GHAP) from \$23,218 to \$37,761. No opposition was made.

At this time, all available CDBG funds for Physical Improvement Projects had been distributed.

HOME REQUEST:

4-1 Habitat for Humanity Central Arizona – Acquisition, Infrastructure, Rehab, Resale: \$250,000 requested

Committee-member Miller noted that the Habitat for Humanity Central Arizona – Acquisition, Infrastructure, Rehab, Resale grant request for \$250,000 was the only grant request in the HOME section. **It was agreed by consensus to fully fund the Habitat for Humanity HOME grant request.**

Committee-member Hudson motioned to accept the completed (CDBG) Physical Improvements and HOME Investment Partnerships (HOME) Funding Requests grant funding recommendations as discussed in the meeting and noted on the funding spreadsheet as follows:

CDBG - PHYSICAL IMPROVEMENTS:

- 2-1 **Arizona Bridge to Independent Living – Glendale Home Accessibility Program (GHAP):**
\$46,437 requested - \$37,761 recommended
- 2-2 **Habitat for Humanity Central Arizona – Emergency Home Repair Program:**
\$350,000 requested - \$350,000 recommended
- 2-3 **City of Glendale – Community Housing Division – Xeriscape Project:**
\$114,000 requested - \$114,000 recommended
- 2-4 **Central Arizona Shelter Services (CASS) – Family Shelter Physical Improvements:**
\$14,000 requested - \$14,000 recommended
- 2-5 **Central Arizona Shelter Services (CASS) – Single Adult Shelter Physical Improvements:**
\$53,000 requested - \$25,000 recommended
- 2-6 **Valley Life – Housing Rehabilitation Programs:**
\$128,000 requested – \$128,000 recommended
- 2-7 **City of Glendale – Code Compliance – Elimination of Code Violations Creating Unsafe Slum & Blighting Conditions:**
\$29,405 requested - \$29,405 recommended
- 2-8 **City of Glendale – Code Compliance – Neighborhood Safety and Preservation:**
\$45,595 requested - \$45,595 recommended
- 2-9 **City of Glendale – Economic Development – Visual Improvement Program:**
\$300,000 requested - \$49,000 recommended

- 2-10 City of Glendale – Field Operations – Street Reconstruction/Paving:
\$450,000 requested - \$250,000 recommended**
- 2-11 City of Glendale – Parks and Recreation and Library Services – Sonorita
Park Renovation
\$61,500 requested - \$61,500 recommended**

HOME REQUEST:

- 4-1 Habitat for Humanity Central Arizona – Acquisition, Infrastructure, Rehab,
Resale:
\$250,000 requested - \$250,000 recommended**

Committee-member Wong made the second. Motion carried 9 - 0.

VI. Adjournment

**Committee-member Schmitz motioned to adjourn the meeting at 7:15 p.m.
Committee-member Torres made the second. The motion passed 9 – 0.**

Respectfully Submitted,

Denise Kazmierczak
Recording Secretary