

**City of Glendale  
Commission on Persons with Disabilities  
Regular Meeting**

**MINUTES**

**Main Library, 1<sup>st</sup> Floor Meeting Room  
5959 West Brown Street, Glendale, Arizona  
Tuesday, February 18, 2014  
6:00pm**

**I. Call to Order**

The meeting was called to order by Chairperson Hirsch at approximately 6:00pm.

**II. Roll Call**

Chairperson Hirsch, Vice Chairperson Fallucca, and Commissioners Lesser, Hoerner, and Mander were present. Commissioner Kumar was absent. Staff in attendance was Lori Bye and Carolyn Grote, Parks and Recreation, and Diana Figueroa, Recording Secretary.

Vice Chairperson Fallucca and Commissioner Hoerner read their oaths for their reappointments for a second two-year term.

**III. Approval of Minutes – December 17, 2013 Regular Meeting**

Chairperson Hirsch asked for a motion to approve the minutes.

Commissioner Lesser made a motion to approve the regular meeting minutes of the December 17, 2013 meeting. Commissioner Hoerner seconded the motion. The minutes were approved unanimously, 5 to 0.

**IV. Business from the Floor**

Chairperson Hirsch called for Business from the Floor. There was none.

**V. Elsie McCarthy Sensory Garden**

This item was for information purposes to discuss the Sensory Garden. The discussion included possible tree selection and the increased signage. Ms. Bye announced that Mr. Mike Gregory was unavailable for this meeting and she would make the PowerPoint presentation which began with the primary focus, signage. Ms. Bye asked questions of the Commission as far as what types of materials should be used, what information should be included on the signs, etc. She mentioned the trail surface and what types of materials should be used keeping in mind safety and connectivity. Next, she reviewed possible amenities which might be included in the Sensory Garden.

Ms. Bye continued the presentation by reviewing the different tree types. She described the different sizes and smells. She displayed pictures of the various trees and shrubs.

Chairperson Hirsch stated The Woman's Club would like to plant a tree in Elsie McCarthy Sensory Garden in memory of those members who have passed.

Chairperson Hirsch provided information regarding the rose garden project, which took place on Saturday, February 1, 2014. Chairperson Hirsch gave a special thank you to Commissioner Lesser for bringing the refreshments for those in attendance. She said the Rose Society and the "Deadheads" planted 27 rose bushes within three hours. Also in attendance were citizens who wanted to learn how to plant and maintain rose bushes.

**VI. Department Internal Policy Regarding Service Animals**

Ms. Bye introduced this item. She explained the proposed policy would be reviewed by the consultants as well as the City Attorney's Office. She said the policy is basically needed to provide guidelines to city staff when dealing with service animals.

Commissioner Mander stated he understands the importance of having the City Attorney's Office review the policy.

A member in the audience, Mr. Bolton, provided his suggestions to the Commission. Ms. Bye said a disabled person with a service animal couldn't be asked to demonstrate what type of service the animal provides.

Mr. Bolton also suggested in Section 5 to better describe what unruly is defined as. He said it should be more descriptive such as jumping on furniture, greeting people, running through the building, running, etc. He felt this was too vague.

He continued with Section 6 regarding the animal being "potty trained". He suggested staff monitor and record how many accidents the animal has had possibly within 12 months. He said only unruly animals and those not potty trained may be restricted from a building.

The Commission discussed Section 7 and if it needed more details. Mr. Bolton suggested the ADA documents from 2010 be included with this proposal.

Vice Chairperson Fallucca was unsure if accidents from the service animal should be tracked and recorded. Ms. Bye reassured the Commission that records would be for staff's use only.

Mr. Bolton's last recommendation was to use the word "dog" throughout the policy rather than animal or "mini horse".

Mr. Bolton noted the 2008 version used was not the most current 2010 version.

**VII. Commission 2013-14 Work Plan**

Ms. Bye asked the Commission to review the work plan for fiscal year 2013-2014.

Chairperson Hirsch said the committee has had one workday at the Sensory Garden and one more should be scheduled.

Vice Chairperson Fallucca stated that Arizona Public Service will lend the APS clowns for an event if needed and he has received approval to petition APS electricians to see if they would be interested in assisting with electrical repairs at the Sensory Garden.

The Commission discussed what type of donations they might need and how to go about soliciting companies for these items. They also discussed concerns soliciting businesses with the recent tax hike, as some are not pleased.

Ms. Bye explained that as a Commission they have adopted the Sensory Garden park and as a Commission they may solicit donations.

Ms. Bye stated on Saturday, March 8 at Bonsall Park South the Arizona Game and Fish Department along with Cabela's would be providing a free fishing day, which includes all the supplies. She said volunteers are needed for this event.

Also, the Folk and Heritage Event is scheduled March 21 and 22. There will be an information booth, which needs volunteers to provide direction and information.

Chairperson Hirsch said the Commission would continue to work on the work plan.

**VIII. Meeting Notification and Attendance Procedures**

The Chairperson discussed how important it is for the Commission to advise the staff liaison of their attendance for each meeting. She distributed the most recent roster to each Commissioner.

Commissioner Lesser explained how embarrassing it was that members of the public had taken time to come to the library for the Commission on Persons with Disabilities meeting and there was no meeting due to the lack of a quorum.

Ms. Bye and Chairperson Hirsch asked that each Commissioner notify one of them whether or not they will be attending the meeting. She said an email, a telephone call, or a text message would be acceptable.

**IX. Staff Updates**

Ms. Bye announced at the March meeting Christine Tuttle from the Arizona Talking Book Library and Tom Duensing, City of Glendale, will be in attendance to make presentations.

Ms. Bye said she would not be in attendance at the March meeting.

**X. Commission Comments and Suggestions**

Chairperson Hirsch advised she may not be in attendance at the March and April meetings but will keep the Commission informed.

**XI. Adjournment**

Commissioner Lesser made a motion to adjourn the meeting. Commissioner Mander seconded the motion, which was approved unanimously. The meeting adjourned at 7:20pm.