

MINUTES

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
GLENDALE CITY HALL – ROOM B-3
5850 W. GLENDALE AVENUE**

**Thursday, March 20, 2014
6:30 p.m.**

MEMBERS PRESENT: Cherie Hudson, Vice Chair
Matthew Versluis
Marcellous Sanders
Pattie Johnston
Sue Pederson
John Torres
Randy Miller
Shirley Wong

MEMBERS ABSENT: Chuck Jared
Ronald Jauregui
Cathy Cheshier

STAFF PRESENT: Gilbert Lopez, Revitalization Administrator
Erik Strunk, Executive Director, Parks, Recreation & Library
Services

I. Call to Order

Vice Chair Hudson called the meeting to order at 6:30 p.m.

II. Roll Call

Vice Chair Hudson conducted roll call.

III. Minutes

Committee-member Torres motioned to approve the February 20, 2014 meeting minutes as written. Committee-member Sanders made the second. The motion passed 8 – 0.

IV. Business from the Floor

None.

V. Community Action Program (CAP) Update

Mr. Lopez gave an update on CAP division activities for second quarter FY 2013-14. Mr. Lopez noted that Ms. Daniel was unable to attend this evening's meeting and so he would present the information.

- The following public funds were utilized during October, November and December 2013:
 - Low Income Home Energy Assistance Program \$146,762
 - Arizona Community Action Association \$ 36,616
 - Temporary Assistance to Needy Families \$ 8,842
 - Emergency Solutions Grant \$ 33,647
- 199 resident calls were accepted on the appointment hotline for October, November and December.
- 463 individuals were assisted with crisis services for the quarter.
- 285 residents were provided Energy Conservation education.

October 5: CAP staff worked with Pastor John Torres for the 5th annual Oktoberfest held at Isaac E. Imes School in coordination with New Life Community Church. Over 800 residents attended the event whereby various social service booths were present.

November 16: Maricopa Integrated Health System and CAP coordinated the Glendale Family Health and Resource Fair at the Glendale Civic Center. Over 1,000 residents attended and 200 residents received free turkeys/food boxes.

December 18: Three CAP families were adopted by Glendale Fire Station #158. Families were provided dinner, grocery cards and toys from Santa.

December 20: The Agency Collaboration Group hosted the CAP annual holiday party. A total of 65 families were adopted and received \$100 Fry's grocery cards and children received backpacks filled with school supplies and visited with Santa. Various sponsors were generous in donating many nice toys for the children.

December 21: In coordination with Glendale's Elk Lodge members, CAP provided a holiday turkey food box delivery to 20 low-income CAP families.

In December, \$19,860 in total funding was returned to the Glendale community.

CAP caseworkers have completed outreach to senior retirement homes that are eligible for the Low Income Home Energy Assistance Program: Casa Bill Soltero, Kachina Village and Oakwood Community. Staff is currently working on outreach for upcoming city and faith-based spring events.

Vice Chair Hudson thanked Mr. Lopez for the update.

VI. Community Development Block Grant (CDBG) Fiscal Year (FY) 2014-15 Annual Action Plan Process and Public Hearing

Mr. Lopez updated the Committee on the latest information from HUD regarding CDBG funding. For FY 2014-15, Mr. Lopez expects to receive \$2,080,497 in CDBG funds, \$512,309 in HOME funds and \$169,835 in ESG funds. Mr. Lopez stressed that staff will act as good stewards of the federal funds and move quickly to disseminate the funds as recommended.

Mr. Lopez explained the mandatory 30-day public comment period and the public hearing to be open this evening for comments on the Committee's CDBG funding recommendations. Mr. Lopez stated that this meeting offers one of three public hearings for comments. Mr. Lopez stated that the 30-day public comment period concludes with the adoption of the FY 2014-15 Annual Action Plan by City Council on April 22, 2014.

Vice Chair Hudson opened the public hearing.

No comments were made.

Vice Chair Hudson closed the public hearing.

VII. Committee Comments and Suggestions

Committee-member Miller expressed gratitude and enjoyment of the four years that he has served on the Committee. This is his last meeting as he has served his maximum term. Other Committee-members wished him well.

VIII. Adjournment

Committee-member Miller motioned to adjourn at 6:43 p.m. Committee-member Torres made the second. The motion passed 8 – 0.

Respectfully submitted,

Recording Secretary
Denise Kazmierczak