

**City of Glendale  
Library Advisory Board Meeting  
Main Library, Large Meeting Room  
5959 W. Brown St.  
Glendale Arizona, 85302**

**Wednesday, April 9, 2014  
6:00 p.m.**

**MINUTES**

**I. Call to Order                      6:06PM**

**Board members Wilson, Collett, Shelly, Sommer, Rada, Mackay, and Chairperson Aborne. Cheryl Kennedy, Chief Librarian was in attendance from the City of Glendale.**

**Board member Bolognini and Board member Fallucca were absent and excused.**

**II. Approval of Minutes – March 12, 2014**

Chairperson Aborne asked the Board to review the minutes.

Board member Shelly felt a comment she had made had been omitted. After a brief discussion the Board agreed that the minutes should include "Board member Shelly suggested board members invite council members to the Board meetings to share their experiences regarding the library".

Chairperson Aborne asked that the staff members in attendance be added to the minutes.

**Board member Shelly made a motion to approve the minutes with minor revisions. Board member Wilson seconded the motion, which was approved unanimously.**

**III. Business from the Floor**

Chairperson Aborne asked if there was any business from the floor. There was none.

**IV. Library Advisory Board 2014-2015 Action Plan**

Chairperson Aborne referred to the Action Plan and suggested Goal #1; Measurement #2 should be revised to read "Invite your respective Council member to the monthly Library Advisory Board meetings.

They continued by reviewing Goal #1, Measurement #4 and suggested an end date or deadline to be included in the Measurement.

Chairperson Aborne continued with Goal #2 and suggested it to read: Create sub-committees to research how to forge strong bonds with non-profits, educational institutions, and businesses in Glendale to show the library's support and market or promote Glendale Public Libraries in underserved areas.

She also suggested Goal #2, Measurement #1 read: Sub-committees will report back to the Board their research and findings by February 2015. She would like it to read sub-committees rather than sub-committee.

With no more recommended changes, Chairperson Aborne asked for a motion.

**Board member Wilson made a motion to accept the Plan for FY 2014-2015. Board member Mackay seconded the motion, which was approved unanimously.**

**v. Topics of Interest and Information for FY2014-2015**

Chairperson Aborne had asked the Board members at their March meeting to return to April's meeting with suggestions or topics of interest for the upcoming fiscal year. Chairperson Aborne distributed information to the Board, which may be helpful in gathering topics of interest.

Board member Wilson said that although it would be nice for the Mayor and Council to attend a Board meeting, it might be more beneficial and interesting to them to attend an event they could actually participate in by doing something such as reading a story to children. The Board agreed ample notice of any activities must be given to the Mayor and Council as their calendars fill quickly.

Board member Shelly suggested each member find an event, which might be of interest to their respective Council member.

The Chair reminded the Board to have topics for discussion for the May meeting.

**vi. National Library Week Snapshot Day**

Ms. Cheryl Kennedy distributed a matrix showing the Board members what type of information library staff would be gathering on Snapshot Day, April 15, 2014. She said some of the data to be collected would include door counts, circulation – adult and teen, number of library cards issued, reference interviews, and resume or job search assistance. She asked the Board for any items which might need to be added to the matrix. The Board felt Ms. Kennedy had captured all the pertinent questions and they had none to add.

Board member Wilson volunteered to take photographs on Snapshot Day while Board member Sommer volunteered to do any collating or tabulating of the returned matrices. Board member Shelly said she would be able to help with any data entry if there was an opportunity.

**VII. Library Director Update**

Chairperson Aborne called for the Library Director Updates.

Friends of the Library Facebook and Website - Ms. Kennedy said the Friends are making great progress and now have a Facebook page at [www.facebook.com/gazfol](http://www.facebook.com/gazfol). She suggested for all to view and "like" their page.

The Creative Space – Ms. Kennedy said the Creative Space is being well received with 12 in attendance for the first instructional class. There were two labs for the first instructional class where 10 and 12 persons were in attendance. She noted 15 persons is maximum capacity of the room.

Main Library landscaping – Ms. Kennedy explained the landscaping at the Main Library was going to be redesigned. Water Services has received a grant for rainwater harvesting from National Fish and Wildlife Foundation. There will be plants removed and replaced with native plants. This specific area will be contoured and rainwater will water this area. Ms. Kennedy added volunteers from FedEx would be donating their time and manpower for this project.

Books for Good – Ms. Kennedy said the Glendale Libraries are striving to increase revenue from book sales by listing book donations on the Books for Good website overseen by the Phoenix Public Library Friends. These higher resale valued books which were recently sold in the libraries' book sales for only a few dollars are now being sold at higher prices. She said the Phoenix Public Library Friends pick up the items and list the books on the site. Recently, she noted there was one book, which sold for \$200 bringing the Glendale libraries a nice profit.

Gallery Glendale Thank you Letters – Ms. Kennedy said she gathered all Board members' signatures and had mailed them to Mr. Teetsel and Ms. Andrews.

**IX. Library Advisory Board Comments and Suggestions**

Chairperson Aborne called for Board comments and suggestions.

Board member Sommer said Chairperson, Karen Aborne did a great job at the Council meeting when the proclamation was presented. She said the audience was impressed by the statistics regarding the libraries.

Board member Wilson said she attended an event at the Glendale Chamber of Commerce and was introduced to Lea Benson, Streetlight USA. She said Ms. Benson is the president of this organization, which provides a safe haven and home for victims of human trafficking and child sexual exploitation. Board member Wilson added that she has created a draft library calendar of events which displays local, Glendale, and national events.

Last, she wanted to commend Chairperson Aborne for receiving the proclamation at the City Council meeting. She did a wonderful job speaking to the audience of the benefits of the library and getting the Board up in front of those in attendance.

Chairperson Aborne restated her concerns with interested parties being able to find the location of Wee Readers. She said Board member Sommer had walked over to the nearby splash pad and gathered a few people to participate bringing the total to 23 people. She felt the advertisement of the Glendale Gallery does not sufficiently indicate where to find it and the best place to park.

**Adjournment** Board member Wilson made a motion to adjourn the meeting. Board member Shelly seconded the motion, which was approved unanimously. The meeting concluded at 7:19pm.

The next regular meeting will be in the Large Meeting Room at the **Main Library** on **Wednesday, May 14, 2014** at **6 PM**.