

Summary Minutes
Risk Management Trust Fund
Wednesday, June 8, 2016 - 9:00 AM
Human Resources Training Room
5850 W. Glendale Avenue
Glendale, AZ 85301

Members Present

Tom Duensing, Trustee
Ray Malnar, Councilmember, Acting Chairman
Julie Stiak, Trustee

Staff Present

Vicki Kettner, Risk & Safety Analyst
Lorena Sanchez, Risk & Safety Analyst
Aaron Schepler, Assistant City Attorney
Dianne Shoemake, Risk Manager
Hillary Zagara, Risk Technician

1. Call to Order

Ray Malnar called the meeting to order at 9:10 AM.

2. Approval of April 20, 2016 Risk Management Trust Fund Board Meeting Minutes

The minutes were provided to the Trustees. Julie Stiak moved to approve the minutes as written and it was seconded by Tom Duensing. 3 Ayes, 0 Nays, motion passed.

3. Executive Session

Tom Duensing moved to enter executive session and it was seconded by Julie Stiak, all Ayes, motion passed. Mr. Schepler discussed open litigation and provided the Trustees with an update. Vicki Kettner provided an update on large property damage claims. Ray Malnar moved to return to regular session. The motion was seconded by Julie Stiak. 3 Ayes, 0 Nays, motion passed.

4. Farewell to Julie Stiak and Appointment of new Trustee and Chairperson

Dianne Shoemake reported Julie Stiak's term on the Board would be ending July 1, 2016. Julie served on the Board since 2007. She was thanked for her service and presented with a plaque for her outstanding contributions and dedicated service. At the May 24, 2016 City Council meeting Yvonne Knaack was appointed to replace Julie Stiak and her three year term begins on July 24, 2016 and ends July 24, 2019. Gary Deardorff was re-appointed for a second year as Chairperson of the Board. No Action taken.

5. Discussion of Risk Management Trust Fund Fiscal Year 2015/16 Revenue and Expenses

Dianne Shoemake presented the total revenues and expenses for the FY 2015/16 as of June 1, 2016. No action taken.

6. Authorization to Renew Fiscal Year 2016/17 Property and Liability Insurance/Excess Insurance

Dianne Shoemake presented the information on the renewal of all insurance and excess insurance. The Board discussed all coverage's to be renewed. Julie Stiak moved to approve and recommend City Council renewal fiscal year 2016/17 property and liability insurance and excess insurance program not to exceed \$1,192,330. Tom Duensing seconded. 3 Ayes, 0 Nays, Motion passed.

8.

Dianne Shoemake presented a draft copy of the report. Tom Duensing recommended changes to the report. Gary Deardorff made a motion to accept the report with the changes as recommended by Mr. Duensing and it was seconded by Julie Stiak. 3 Ayes, 0 Nays, Motion passed.

10. Adjournment

Tom Duensing moved to adjourn the meeting which was seconded by Julie Stiak. The meeting was adjourned at 10:22 AM.

Submitted by:
Dianne Shoemake