

Summary Minutes
Workers' Compensation Trust Fund
Wednesday, June 8, 2016 - 10:00 AM
Human Resources Training Room
5850 W. Glendale Avenue
Glendale, AZ 85301

Members Present

Tom Duensing, Trustee
Ray Malnar, Councilmember, Acting Chairperson
Julie Stiak, Trustee

Staff Present

Vicki Kettner, Risk & Safety Analyst
Lorena Sanchez, Risk & Safety Analyst
Dianne Shoemake, Risk Manager
Hillary Zagara, Risk Technician

1. Call to Order

Julie Stiak called the meeting to order at 10:35 AM.

2. Approval of April 20, 2016 Workers' Compensation Trust Fund Board Meeting Minutes

The minutes were provided to the Trustees. Julie Stiak moved to approve the minutes as written and it was seconded by Tom Duensing. 3 Ayes, 0 Nays, motion passed.

3. Executive Session

Tom Duensing moved to enter executive session and it was seconded by Julie Stiak, 3 Ayes, 0 Nays, motion passed. Lorena Sanchez provided Trustees an update of workers' compensation claims and those in litigation. Julie Stiak moved to return to regular session. The motion was seconded by Tom Duensing. 3 Ayes, 0 Nays, motion passed.

4. Farewell to Julie Stiak and Appointment of new Trustee and Chairperson

Dianne Shoemake reported that Julie Stiak's term on the Board is ending July 1, 2016 and that she was thanked for her service and provided with a plaque in the Risk Management Trust Fund Board meeting. New member appointed to replace Ms. Stiak is Yvonne Knaack and her term begins on July 24, 2016 and end on July 24, 2019. Mr. Deardorff was re-appointed as Chairperson of the Board. No Action taken.

5. Discussion of Workers' Compensation Trust Fund Fiscal Year 2015/16 Revenue and Expenses

Dianne Shoemake presented the total revenues and expenses for the FY 2015/16 as of June 1, 2016. No action taken.

6. Authorization to Ratify Expenses Paid to Date and Approval of Future Expenses for CorVel Enterprise Comp Inc. Third Party Claims Administration Agreement

Dianne Shoemake reported that the item was discussed in the April, 2016 meeting, but was put back on the agenda due to a change in the total contract cost and the need for the Board to ratify payment of all costs made to date. The item was discussed. Tom Duensing made a motion to approve and recommend City Council approve ratification of all fees paid to date and approval of all future fees to be paid during the five-year (5) term of the contract not to exceed \$1,440,000. The motion was seconded by Julie Stiak. 3 Ayes, 0 Nays, Motion passed.

7. Authorization to Renew Fiscal Year 2016/17 Workers' Compensation Insurance

Dianne Shoemake presented the renewal of the workers' compensation and employer's liability program. The item was discussed by the Board. Julie Stiak made a motion to approve and recommend to City Council approval of renewal of excess workers' compensation and employer's liability insurance for fiscal year 2016/17 not to exceed \$229,765. 3 Ayes, 0 Nays, Motion passed.

8. Adjournment

Julie Stiak moved to adjourn the meeting which was seconded by Tom Duensing. The meeting was adjourned at 11:28 AM.

Submitted by:
Dianne Shoemake