

**MINUTES OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM**

GLENDALE LOCAL FIRE BOARD

August 26, 2015 – 9:00 a.m.
City Hall, 4th Floor Conference Room
5850 W. Glendale Ave.
Glendale, AZ

MEMBERS PRESENT: Mayor Jerry Weiers, Board Member, Chair
Charles Erickson, Board Member and Acting Chair
Capt. Joe Hester, Board Member
Capt. Anthony Butch, Board Member

STAFF PRESENT: Jim Brown, Director Human Resources and Board Secretary
Tom Duensing, Interim Assistant City Manager
David Jensen, Deputy Fire Chief
Vicki Moss, HR Administrator, Benefits
Marcia Zientek, Human Resources Support Staff

POLICE BOARD MEMBERS PRESENT FOR JOINT MEETING ONLY:
Officer Justin Harris
Officer Cody Carmichael

Call to Order A Joint Meeting of the Local Fire and Police Boards

Charles Erickson, Acting Chair, called to order a joint meeting of the PSPRS Fire and Police Boards at 9:02 a.m.

Administration of Loyalty Oaths

Mayor Jerry Weiers administered the Loyalty Oath to Capt. Anthony Butch as a newly elected member of the PSPRS Local Fire Board.

At this time, Mayor Weiers was scheduled to administer a Loyalty Oath to Tom Duensing, Interim Assistant City Manager as a voting member of both the Fire and Police Boards. Jim Brown, PSPRS Secretary, advised the Boards that this action would need to be tabled until a legal opinion from the City Attorney's Office could be made to ensure that all PSPRS Local Board rules have been followed.

Adjournment of the Joint Meeting of the PSPRS Local Fire and Police Boards

Charles Erickson, Acting Chair, asked for a motion to adjourn the Joint Meeting of the Local Fire and Police Boards. Officer Cody Carmichael made a motion to adjourn the Joint Meeting of the Local Fire and Police Boards. Officer Justin Harris seconded the motion. The Joint Meeting was adjourned at 9:04 a.m.

Call to Order

Charles Erickson, Acting Chair, called to order the Local Fire Board meeting at 9:12 a.m.

Review and Approval of the July 22, 2015 Local Fire Board Meeting Minutes

The minutes of the July 22, 2015 Local Fire Board meeting were reviewed. Capt. Joe Hester moved to accept the minutes as presented. Capt. Anthony Butch seconded the motion. The Board voted and passed the motion unanimously.

Review and Approval of Application for Normal Retirement – Troy Lutrick

The Local Fire Board reviewed Troy Lutrick's Application for Normal Retirement. Troy Lutrick, Fire Captain, has completed 20.810 years of credited service. He is scheduled to retire on July 24, 2015. He has been a member of the Public Safety Personnel Retirement System (PSPRS) since May 7, 1999. The action requested of the Board is to approve the Normal Retirement Application for Troy Lutrick, Fire Captain.

Capt. Anthony Butch made a motion to approve the Application for Normal Retirement submitted by Troy Lutrick, Fire Captain. Capt. Joe Hester seconded the motion. The Board voted and passed the motion unanimously.

Acknowledgement of Filing for Ordinary Disability Retirement from the Public Safety Personnel Retirement System ("PSPRS") – Daniel Thomas Wintrow

The board acknowledged that they received the initial Application for Ordinary Disability Retirement filed by Daniel Thomas Wintrow. The board was advised that the full application and case will come before the board at a later date.

Commencement of Executive Session

Charles Erickson, Acting Chair, recessed the Open Session and convened into Executive Session to review and discuss the medical evaluation of one (1) new Fire person.

Reconvened into Open Session

The Board adjourned Executive Session and reconvened into Open Session to vote on the admission of one (1) new Fire person into the PSPRS with any pre-existing conditions noted on the medical evaluations.

Capt. Anthony Butch made a motion to accept the application of the following new Fire person into the PSPRS with any pre-existing conditions noted:

Stephen Neal

Capt. Joe Hester seconded the motion. The Board voted and passed the motion unanimously.

New Business

There was no new business.

Adjournment

Charles Erickson, Acting Chair, asked for a motion to adjourn the meeting. Capt. Anthony Butch made a motion to adjourn the Fire Board meeting. Capt. Joe Hester seconded the motion. The meeting was adjourned at 9:17 a.m.

Submitted by:



Jim Brown
Board Secretary