

**MINUTES OF THE  
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM**

**GLENDALE LOCAL POLICE BOARD**

**August 26, 2015 – 9:00 a.m.**  
City Hall, 4th Floor Conference Room  
5850 W. Glendale Ave.  
Glendale, AZ

**MEMBERS PRESENT:** Mayor Jerry Weiers, Board Member, Chair  
Charles Erickson, Citizen Board Member and Acting Chair  
Police Officer Justin Harris, Board Member  
Police Officer Cody Carmichael, Board Member

**STAFF PRESENT:** Jim Brown, Director Human Resources and Board Secretary  
Tom Duensing, Interim Assistant City Manager  
Vicki Moss, HR Administrator, Benefits  
Marcia Zientek, Human Resources Support Staff

**FIRE BOARD MEMBERS PRESENT FOR JOINT MEETING ONLY:**

Capt. Joe Hester  
Capt. Anthony Butch

**Call to Order A Joint Meeting of the Local Police & Fire Boards**

Charles Erickson, Acting Chair, called to order a joint meeting of the PSPRS Police and Fire Boards at 9:02 a.m.

**Administration of Loyalty Oaths**

Mayor Jerry Weiers administered the Loyalty Oath to Capt. Anthony Butch as a newly elected member of the PSPRS Local Fire Board.

At this time, Mayor Weiers was scheduled to administer a Loyalty Oath to Tom Duensing, Interim Assistant City Manager as a voting member of both the Police and Fire Boards. Jim Brown, PSPRS Secretary, advised the Boards that this action would need to be tabled until a legal opinion from the City Attorney's Office could be made to ensure that all PSPRS Local Board rules have been followed.

**Adjournment of the Joint Meeting of the PSPRS Local Police and Fire Boards**

Charles Erickson, Acting Chair, asked for a motion to adjourn the Joint Meeting of the Local Police and Fire Boards. Officer Cody Carmichael made a motion to adjourn the Joint Meeting of the Local Police and Fire Boards. Officer Justin Harris seconded the motion. The Joint Meeting was adjourned at 9:04 a.m.

**Call to Order – Police Board**

Charles Erickson, Acting Chair, called to order the Local Police Board meeting at 9:06 a.m.

**Review and Approval of the July 22, 2015 Local Police Board Meeting Minutes**

The minutes of the July 22, 2015 Local Police Board meeting were reviewed. Officer Justin Harris moved to accept the minutes as presented. Officer Cody Carmichael seconded the motion. The Board voted and passed the motion unanimously.

**Review and Approval of Application for Enrollment into the Deferred Retirement Option Plan (“D.R.O.P.”) – Genea Stephens**

The Local Police Board reviewed Genea Stephens’ D.R.O.P. Enrollment Application. Genea Stephens, Police Sergeant, has 20.024 years of credited service. She elected to participate in the D.R.O.P. on August 1, 2015. She chose to participate in the D.R.O.P. for a period of sixty (60) months. On and after this date, the employee and employer contributions will cease to be made to the Public Safety Personnel Retirement System. She must terminate employment with the City of Glendale Police Department on or before July 31, 2020. She has been a member of the Glendale Police Department since January 22, 1996. The action requested of the Board is to approve the Application for Enrollment into D.R.O.P. Retirement submitted by Genea Stephens.

Officer Cody Carmichael moved to approve the D.R.O.P. Enrollment Application submitted by Genea Stephens, Police Sergeant. Officer Justin Harris seconded the motion. The motion passed unanimously.

**New Business**

There was no new business.

**Adjournment**

Charles Erickson, Acting Chair, asked for a motion to adjourn the meeting. Mayor Jerry Weiers made a motion to adjourn the meeting. Officer Cody Carmichael seconded the motion. The meeting was adjourned at 9:10 a.m.

Submitted by:



Jim Brown  
Board Secretary