

**City of Glendale  
Library Advisory Board Meeting  
Main Library Boardroom  
5959 West Brown Street  
Glendale, Arizona 85301**

**Wednesday, September 11, 2013  
6:00pm**

**Members Present:**

Ms. Karen Aborne, Chairperson  
Ms. Holly Fallucca  
Ms. Susan Sommer, Vice Chairperson  
Ms. Bernadette Bolognini  
Ms. Paula Wilson  
Ms. Susan Shelly  
Ms. Teresa Collett

**Others Present:**

Ms. Cheryl Kennedy, Library Director  
Ms. Diana Figueroa, Recording Secretary  
Ms. Karen Reed, Library Manager

**Members Absent:**

Mr. Chase MacKay

**CALL TO ORDER**

The meeting was called to order at approximately 6:06pm.

**SWEARING IN OF NEW BOARD MEMBER TERESA COLLETT, NEW VICE CHAIRPERSON SUSAN SOMMER, AND THE INTRODUCTION OF LIBRARY ADVISORY BOARD MEMBERS**

Ms. Kennedy announced and congratulated Ms. Collett on her appointment to the Board. She congratulated Ms. Susan Sommer as the Vice Chairperson for the Board. Board member Collett introduced herself to the Board.

**APPROVAL OF MINUTES – MAY 8, 2013**

Chairperson Aborne called for a motion regarding the Minutes of May 8, 2013.

She stated she had two minor corrections.

Vice Chairperson Sommer made a motion to approve minutes as revised from the meeting of May 8, 2013. Board member Fallucca seconded the motion, which passed unanimously.

**GLENDALE'S NATIONAL PREPAREDNESS MONTH CAMPAIGN**

Since the tragic events of September 11, 2001, America has recognized September as National Preparedness Month to remind Americans of the importance to take steps to prepare for emergencies. The Glendale Citizen Corps presented critical emergency preparedness

information and materials in meeting their “Whole community Approach to Emergency Preparedness” mission by beginning with existing leaders who represent all six City Districts. Ms. Regina Herd with the Glendale Citizen Corps made a presentation to the Board beginning with a video on Youtube.com.

Ms. Herd reviewed past tragedies throughout the country. She reviewed incidents that have occurred in Glendale alone.

She said Glendale Citizen Corps or GCC began after President Bush began the Citizen Corps. She reviewed the Mission and the functions of GCC. Ms. Herd suggested everyone to be informed. She said to get trained before a disaster and learn how you will know there is an impending event. She suggested a plan is made for the family to execute in the event of a disaster. She said to build a disaster kit, which is a collection of basic household items. Lastly, she suggested getting involved and participating in programs and activities to make your family, home and community safer from risk and threats.

Board member Fallucca said she was familiar with the training as she has been CERT trained.

The Board members thanked Ms. Herd for her time and the presentation.

#### **UPDATE ON WEE READERS @ WESTGATE**

Staff updated the board members on the Wee Readers@Westgate story times and the plans for the continuance of the programs. Ms. Karen Reed explained what types of stories are being read at Westgate. She displayed a flyer, produced by the City’s Marketing Department, which is being circulated in order to promote the program. She explained there are stories read, songs sung, and finger rhymes taught to children. Lastly, she brought in Bubbles the Bear, a stuffed animal, and explained his role regarding Wee Readers@Westgate. Ms. Reed described the room where the story-times take place at Westgate noting the rugs where the children gather are printed in English and Spanish, which has been well received.

She said no action was required on this item and was information only.

The Board members thanked her for her time.

#### **LIBRARY ASSISTANCE PROGRAM**

The City of Glendale joined the Reciprocal Borrowing Program, in July 2012, which was coordinated by the Maricopa County Library District. In June of 2013, this program was reconfigured and renamed the “Library Assistance Program” (“LAP”). Ms. Kennedy reviewed the reciprocal borrowing and materials assistance program.

She explained the new formula on calculating the monies the libraries would receive and also said the libraries would be receiving additional monies for materials.

Ms. Kennedy noted that approximately 450 persons signed up for library cards in just one week in August. She added that free library cards are no longer restricted to only Glendale residents.

Board member Wilson asked if there were more adults or children who signed up for a card. Ms. Kennedy said it was approximately a 50/50 split.

### **REVIEW OF THE LIBRARY ADVISORY MISSION STATEMENT, OBLIGATIONS AND COMMITMENT**

The Board members reviewed the Mission Statement as well as the goals for calendar year 2013. No action required. Chairperson Aborne introduced this item. She distributed a copy of the Goals of the Board for the members to review. She clarified the calendar runs the actual calendar year, January through December.

Board member Wilson asked Ms. Kennedy if the libraries kept track of how many hours the computers were used. Ms. Kennedy said yes. Board member Wilson said some do not realize all that the libraries have to offer.

Board member Wilson asked if the Board is still working on revenue generating ideas. Chairperson Aborne said yes, they have only discussed this issue.

### **LIBRARY DIRECTOR UPDATE**

Ms. Cheryl Kennedy updated the Board members on the following:

Summer Reading Update – Ms. Kennedy noted there was an increase in participants this summer.

Ms. Kennedy said that the Polaris would now be hosted through Polaris in New York rather than through Maricopa County. This will begin November 5, 2013.

Library Card Sign Up – Ms. Kennedy said September is National Library Card Sign Up Month. She encouraged everyone to stop by one of Glendale's three libraries and sign up for their free card.

Upcoming September Events – Ms. Kennedy mentioned the upcoming Teachers' Night Out Event, which will be taking place Wednesday, September 18, 2013 beginning at 4pm at the Glendale Adult Center.

### **LIBRARY ADVISORY BOARD COMMENTS AND SUGGESTIONS**

The Board shared a few comments on a variety of topics. Board member Collett said she is happy to be part of the Board. Board member Bolognini said Legomania, held at the University of Phoenix Stadium, was a lot of fun! Chairperson Aborne said First Things First donated

approximately 300 books and were given to Wee Reader participants. She said she composed a thank you letter and sent to them.

The Board thanked staff for the lapel pins identifying each board member. Also, Chairperson Aborne asked that each Board member notify staff or the Chair if anyone is unable to attend a meeting.

**ADJOURNMENT**

Chairperson Aborne called for a motion to adjourn. Board member Shelly made a motion to adjourn. Board member Bolognini seconded the motion, which passed with a unanimous vote. The meeting adjourned at 7:44pm.

The next meeting will be held in the Large Meeting Room at the Main Library on October 9, 2013 at 6:00pm.