



Water Services Advisory Commission

Oasis Water Campus
7070 W. Northern Avenue
September 18, 2013
6:00 P.M.

FINAL MINUTES

- I. **CALL TO ORDER** – 6 p.m.
- II. **ROLL CALL:** Present- Commissioners Ruth Faulls, Robert Gehl, Jonathan Liebman, Paul Romanek, Roger Schwierjohn, and Chair Ron Short

Staff: Craig Johnson, P.E.; Doug Kukino; John Henny; Javier Setovich; Jacques Brados; Larry Brotman; Mark Fortkamp; Tom Gill; Tom Keller; Kerri Logan; Dawn Saxman; James Gruber; Thomas Relucio; and Sally Melling
- III. **WELCOME** – The commissioners were welcomed by Craig Johnson, P.E., Executive Director, Water Services.
- IV. **OPEN MEETING REQUIREMENTS** – The commission and staff were briefed by James Gruber, city attorney’s office, as to the requirements for meetings per Arizona Revised Statutes §39-121. Definitions included “meetings, public body, deliberations and proceedings, legal action, and the appearance of impropriety”. Chairman Short requested the members add the Boards and Commissions Code of Ethics to their binders.
- V. **MEETING DATES AND TIME** – A conflict in the meeting schedule and prior commitments was resolved by moving the meeting to the first Wednesday of every month. A motion to change the meeting day was made by Comm. Schwierjohn and seconded by Comm. Liebman. The motion was passed by unanimous vote.
- VI. **BY-LAWS** – Kerri Logan presented the Commission with standard options on whether to establish by-laws. No action was taken. The item was carried forward to the next agenda.
- VII. **REVIEW AND DISCUSSION OF THE 2012 CITIZEN TASK FORCE REPORT AND RECOMMENDATIONS**
Chairman Short requested staff check if a resolution would be needed for the Council to accept the Citizens Task Force on Water and Sewer’s Final Report. A motion was made by Comm. Schwierjohn and seconded by Comm. Romanek for the Advisory Commission to accept Task Force’s recommendations. The motion passed by unanimous consent.

VIII. NEXT MEETING: October 2, 2013 6 p.m.

IX. ADJOURNMENT – Comm. Liebman made a motion to adjourn and seconded by Comm. Schwierjohn. The meeting adjourned by voice vote at 7:25 p.m.