

MINUTES

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
GLENDALE CITY HALL – ROOM B-3
5850 W. GLENDALE AVENUE**

**Thursday, September 19, 2013
6:30 p.m.**

MEMBERS PRESENT: Cherie Hudson, Vice Chair
Matthew Versluis
Randy Miller
Marcellous Sanders
Sue Pederson
Pattie Johnston
Albert Ojeda
Chuck Jared
John Torres

MEMBERS ABSENT: Arthur Swander Jr., Chair
Ronald Jauregui
Shirley Wong

STAFF PRESENT: Gilbert Lopez, Revitalization Administrator
Rebecca Daniel, Community Action Program Administrator

I. Call to Order

Vice Chair Hudson called the meeting to order at 6:35 p.m.

II. Roll Call

Vice Chair Hudson conducted roll call.

III. Minutes

Committee-member Miller motioned to approve the August 15, 2013 meeting minutes with the change of including Committee-member Torres in the “Members Present” section. Committee-member Sanders made the second. The motion passed 9 – 0.

IV. Business from the Floor

None.

V. Community Development Block Grant (CDBG) Fiscal Year (FY) 2014-15 Annual Council Priorities and Updates to the e-CImpact Systems.

Mr. Lopez stated that Mr. McAllen, Vice Chair Hudson, and himself recently went before Mayor and City Council to discuss the CDBG funding priorities for FY 2014-15. Mr. Lopez stated that Council would like last year's funding priorities to remain in place for the upcoming fiscal year. The funding priorities are as follows:

- Keeping people in their homes
- Assisting with core needs such as food, utilities and shelter
- Supporting home delivery of meals and shelter services programs
- Providing emergency home repair
- Housing rehabilitation programs
- Demolishing and clearing blighted structures
- Emphasizing revitalization of Centerline/Redevelopment Area

Mr. Lopez noted that Council expressed appreciation to the Committee-members for their hard work and dedication to the grant process.

Ms. Mary Beth Lawler, Valley of the Sun United Way, gave a presentation on the online system for CDBG grant applications. Ms. Lawler stated there was very good attendance at the non-profit grant workshop on September 11 in Glendale. Ms. Lawler announced that the due date for a Letter of Intent was yesterday and 49 applications in total were received, which is a record. Ms. Lawler noted that 11 applications were received from City of Glendale departments and 38 applications were received from non-profits.

Ms. Lawler displayed the newly updated online application system. Ms. Lawler described some of the changes on the e-CImpact online application system. Information gathered on the system included the following sections:

- Agency Profile
- Agency Locations and Addresses
- Agency Contacts
- Agency Mission Statement
- Agency Compliance
- Agency Budget
- Activity Overview
- Five Year Funding History
- Activity Description
- Program Budget
- Budget Line Item Breakout
- Budget Narrative
- Non-Federal Resources
- City of Glendale Measurement Tables
- Client Profile Form

Mr. Lopez thanked Ms. Lawler for her presentation.

Committee-member Miller inquired about the possibility of eliminating the use of the hardcopy format for Committee-member review and utilizing flash drives to disseminate application information to the Committee-members. Mr. Lopez agreed that the applications included in the binder will be provided on a flash drive in PDF format for those Committee-members who have access to a computer or tablet. Hardcopies of the applications will be provided as necessary or preferred.

VI. Community Action Program (CAP) Update

Ms. Daniel gave an update on the status of CAP programs for first quarter FY 2013-14 July through September, which included the following information:

- Direct service funding balances are as follows:
 - Low Income Home Energy Assistance Program: \$648,297
 - Arizona Community Action Association: \$92,357
 - Temporary Assistance to Needy Families: \$45,000
 - Neighbors Helping Neighbors: \$ 1,581
- 300 resident calls were accepted on the hotline for July and August.
- 78 households were assisted by medical accommodation and/or by homebound visit.
- 2 households were assisted by the State Telephone Assistance Program.
- \$150,525 direct service funding was provided to Glendale residents for emergency services so far, including utility and rent/mortgage programs.

Ms. Daniel attended the Community Action Program Conference in May, which was held in Cave Creek. Ms. Daniel commented that the conference is a good way to network and share ideas with other professionals. Ms. Daniel encouraged the Committee-members to attend the conference next year and noted that there are sponsorship opportunities available.

Ms. Daniel announced that Committee-member Torres received the “Beating the Odds Award” from the Arizona Community Action Association. Committee-member Torres was recognized for his inspiring dedication to utilizing his own experiences in overcoming obstacles to help those in the community do the same. Committee-member Torres received a round of applause.

Ms. Daniel distributed information on the Gathering Justice event on Saturday, October 5, 2013 at the Phoenix Marriott in Mesa. Ms. Daniel noted that Gathering Justice is a full-day conference intended to explore issues of injustice, connect partners and develop tools to strengthen and build justice and equality in Arizona. Ms. Daniel invited all Committee-members to participate.

Committee-member Sanders commented on a portable shower program for the homeless in Portland, Oregon and wondered if this program was available in the valley. Ms.

Daniel replied in the positive, noting that there is a portable shower program in Tempe which moves from church to church. Ms. Lawler explained that the program is called Shower Power and the showers are moved between the various Homeless Connect events. At these events, a variety of services are offered to the homeless. Ms. Daniel stated that the First United Methodist Church in Glendale might be a potential partner in bringing the mobile showers to a Glendale homeless event.

Committee-member Torres announced that the Stand Up for Vets event will be held at Glendale Community College on September 28, 2013.

Committee-member Miller stressed the importance of ensuring that the truly needy are receiving assistance and that those who are more fortunate are not taking advantage of programs desperately needed by the poor.

Committee-member Torres praised Ms. Daniel and her staff for the great job done in assisting the needy citizens of Glendale.

VII. Adjournment

Committee-member Torres took the Oath of Office.

Mr. Lopez announced that Committee-member Loya resigned from the Committee.

Committee-member Miller motioned to adjourn at 7:33 p.m. Committee-member Torres made the second. The motion passed 9 – 0.

Respectfully submitted,

Recording Secretary
Denise Kazmierczak