

Summary Meeting Minutes

**CITY OF GLENDALE
CITIZENS ADVISORY COMMISSION ON NEIGHBORHOODS
Glendale City Hall
5850 W. Glendale Avenue – B-3
Wednesday, November 6, 2013
6:00 p.m.**

MEMBERS PRESENT: John Geurs, Chair - Ocotillo District
Davita Solter, Vice Chair – Sahuaro District
Ken Wixon - Cactus District
Melissa Neighbors – Cholla District
Cathy Corella – Barrel District
Leslie Sheeler– Ocotillo District
Rebecca Ontiveros – Ocotillo District
Scott Richmond – Yucca District

MEMBERS ABSENT: Josh Marshall - Cactus District
Carl Dietzman – Ocotillo District

STAFF PRESENT: Sam McAllen, Executive Director
Stuart Kent, Executive Director of Public Works
Deb Coy, Recycling Coordinator

PRESENTERS: Judith DeMass, United Way Community Impact Coordinator
Linda Jackson, Internal Revenue Service

I. Call to Order

Chair Geurs called the meeting to order at 6:00 p.m.

II. Roll Call and Self Introductions

Chair Geurs conducted roll call. Mr. McAllen noted that Commissioner Marshall called in his absence prior to the meeting.

III. Board and Commission Oath

Vice Chair Solter motioned to approve the September 11, 2013 minutes with the following changes:

- **Remove Councilman Gary Sherwood from list of presenters.**
- **Correct the Call to Order time to 6:00 p.m.**

Commissioner Wixon made the second. The motion passed 7 - 0. [Commissioner Ontiveros was not yet present.]

IV. Neighborhood Sanitation Programs and Services

[Commissioner Ontiveros entered the meeting.]

Mr. Kent gave a presentation on City sanitation programs.

Commissioner Sheeler motioned to record the absence of Commissioner Marshall as excused. Commissioner Richmond made the second. The motion passed 8 - 0.

V. Volunteer Income Tax Assistance

Ms. Jackson gave a presentation on the Volunteer Income Tax Assistance (VITA) program.

VI. Neighborhood Leader/Community Volunteer Recognition Event

Mr. McAllen stated that the next Commission meeting would be held on December 4th which would consist of the holiday event.

Commissioner Ontiveros motioned to establish a work group to discuss the 2013 holiday event. Commissioner Sheeler made the second. The motion passed 8 - 0.

VII. Call to the Public

No comments made.

VIII. Staff Report on Upcoming Activities

Mr. McAllen gave a staff report update.

IX. Commission Member Reports and Comments

Commissioners provided their reports and comments.

X. Adjourn

Commissioner Sheeler motioned to adjourn the meeting at 8:03 p.m. Commissioner Corella made the second. The motion passed 8 - 0.

Respectfully Submitted,

Angie Wilkie