



# Water Services Advisory Commission

Oasis Water Campus  
7070 W. Northern Avenue  
November 6, 2013  
6:00 P.M.

## FINAL MINUTES

- I. **CALL TO ORDER** – 6 p.m.
- II. **ROLL CALL:** Present- Commissioners Robert Gehl, Jonathan Liebman, Paul Romanek, Roger Schwierjohn, Ruth Faulls, and Chair Ron Short
- Staff: Craig Johnson, P.E.; Doug Kukino; John Henny; Javier Setovich; Jacques Brados; Tom Gill; Tom Keller, Larry Brotman, Kerri Logan; Dawn Saxman; Thomas Relucio; and Sally Melling
- III. **CALL TO THE AUDIENCE** – Chair Ron Short reviewed the opportunity for audience members of the public to address the Water Services Advisory Commission. No audience members accepted.
- Tours on October 16 and 17 of the Pyramid Peak Water Plant and West Area Water Reclamation Facility discussed  
Suggestion made to tape the tours for public viewing
- IV. **APPROVAL OF MINUTES OF OCTOBER 2, 2013** – Comm. Gehl made a motion to approve the minutes, seconded by Comm. Schwierjohn. Voice approval was unanimous.  
**Action: Approved by unanimous vote**
- V. **INFORMATIONAL HANDOUTS** – Kerri Logan, Water Services Administrator, explained the follow-up information to address past commissioner requests. Further information was requested on the Cisco OutBound Dialer and the associated costs.  
**Information only, no action taken**
- VI. **FINANCIAL PLANNING** – Budget information presented by John Henny, Deputy Director and Dawn Saxman, Water Services Financial Administrator
- How the annual budget is determined
  - What reserves must be protected
  - How future budget needs are addressed
- Questions from commissioners:
- Bond balance and how predictable is it

- Customer conservation during summer months
- Sliding customer rates, sprinkler meter rate
- 12” water meter users
- Carry over amounts
- Debt Service
- Are rate increases foreseen?
- Ratio of commercial user to residential use

**Action: No action required, informational only**

**VII. 2014 COMMISSION MEETING SCHEDULE**

2014 meeting dates

- Set meeting date of the 1<sup>st</sup> Wednesday of every month accepted
- Monthly meetings to continue until further notice
- Holiday conflict in January addressed
- Possible July recess addressed

Motion made to accept: Comm. Gehl, motion seconded: Comm. Romanek. **Action: Meeting calendar established. Passed by voice vote**

**VIII. RESPONSE TO COMMISSIONERS’ REQUEST ON STATUS REPORT ITEMS FOR FUTURE DISCUSSION**

Urban irrigation

Financial planning

Regional collaboration

Infrastructure

Water resource sustainability

Chapter 33

Pipe inspection timelines

\*\*Recommendation made to move items of Chapter 33 and Pipeline inspection timelines to top of list

**IX. CALL FOR FUTURE AGENDA ITEMS**

Urban Irrigation – Presentation at the December 4, 2013 meeting with tour of area on November 20, 2013

Chapter 33 – To be discussed at the January 8, 2014 meeting

**Action: Information requested**

**X. NEXT MEETING: December 4, 2013 6 p.m.**

**XI. ADJOURNMENT – Motion to adjourn was made by Comm. Schwierjohn and seconded by Comm. Romanek. The meeting adjourned at 7:30 p.m.**