

Summary Minutes
Workers' Compensation Trust Fund
Wednesday, November 18, 2015 – 7:00 PM
City Hall - Council Chambers, Room B5
5850 W. Glendale Avenue
Glendale, AZ 85301

Members Present

Gary Deardorff, Chairman
Julie Stiak, Trustee
Ken Wixon, Trustee

Staff Present

Vicki Kettner, Risk & Safety Analyst
Aaron Schepler, Assistant City Attorney
Dianne Shoemake, Risk Manager

1. Call to Order

Gary Deardorff called the meeting to order at 800 PM.

2. Approval of April 29, 2015 Workers' Compensation Trust Fund Board Meeting Minutes

The minutes were provided to the Trustees. Julie Stiak moved to approve the minutes as written and it was seconded by Gary Deardorff. Motion passed.

3. Executive Session

There were no items to be discussed. An executive session was not held. No action taken.

4. Execution of Gary Deardorff Loyalty Oath

Staff advised that Mr. Deardorff was sworn in to serve on the Risk Management and Workers' Compensation Trust Fund Boards at the August 25, 2015 Council Meeting. It was noted that Mr. Deardorff was presented with his Loyalty Oath which was executed in the Risk Management Trust Fund Board meeting held prior to this meeting.

5. Discussion of Actuarial Study of the Self-Insured Workers' Compensation program as of December 31, 2014 extrapolated to June 30, 2015

Dianne Shoemake reported that the actuary, Aon Risk Solutions, completed the actuarial analysis of the Workers' Compensation Program. Both reports discussed. No action taken.

6. Discussion of Workers' Compensation Trust Fund Fiscal Year end 2014/15 and Fiscal Year 2015/16 Revenue and Expenses

Dianne Shoemake presented the total revenues and expenses for the 2014/15 fiscal year through June 30, 2015. Dianne also presented the total revenues and expenses for the 2015/16 fiscal year. No Action taken.

7. Discussion and Approval of Industrial Commission of Arizona Self-Insurance Renewal of Workers' Compensation Trust Fund and Request for Exemption from Posting a Security Deposit

Staff reports annually the city is required to submit a renewal request to the ICA for continuation of self-insurance and to request an exemption to post a security deposit. Staff drafted the documentation for the January 1, 2016 renewal. The request must state that the public entity is fully-funded, will be funded each year, that the governing body will immediately notify the ICA if the funding falls below the required amount or has insufficient funds to cover all its liabilities and the exemption request is approved by a majority of the governing body. Julie Stiak moved to recommend City Council adopt a resolution authorizing the City to request exemption from the requirement by the Industrial Commission of Arizona to post a security deposit for the City's self-insured workers' compensation program. The motion was seconded by Ken Wixon. Motion passed.

8. Discussion of CorVel's Annual claim report for Glendale as of June 30, 2015 for period of July 1, 2010 to June 30, 2015

Staff pulled the item from the agenda and it was not discussed. The information will be discussed at a later meeting.

9. Presentation of Final Fiscal Year 2015/16 Workers' Compensation Insurance Renewals

At the April 29, 2015 Board meeting, the Trustees recommended Council approve the FY 2015/16 excess workers' compensation insurance renewals not to exceed \$217,083. Council approved the items at its May 26, 2015 meeting. Staff reported the renewal was completed. The actual cost of the excess insurance is \$214,909. No action taken.

10. Adjournment

Gary Deardorff moved to adjourn the meeting which was seconded by Julie Stiak. The meeting was adjourned at 8:45 PM.

Submitted by:
Dianne Shoemake