



Materials management Contract Amendment Request

Date: 6/16/2016
To: Marsha Brantner, Contract Administrator
From: Crista Clevenger, Contract Analyst
Subject: Contract Amendment #5 to C7984 per RFP 11-25
 Firefighter Turnout Gear for \$500,000.00 annually
 Vendor: Municipal Emergency Services, Inc. (MES)

The above contract was scheduled for a 1-year renewal on February 21, 2016.

Selecting the renewal option would prompt a one-year contract renewal.

ACTION: "Please contact the appropriate department staff and the vendor to discuss the renewal options," and/or contractual changes (i.e.: pricing) and indicate your choice in the appropriate box below. Please sign and date this notice and return it to Crista Clevenger along with any required documentation within five business days.

Vendor has been contacted: YES NO (check the below renewal options)

Vendor Contact Name: Jeff Shiple or Barry Richardson
 Phone: 480.967.6100
 E-mail address: jshiple@MESfire.com or brichardson@MESfire.com

Accept the renewal with no changes

Materials Management will issue a contract amendment for the extension option.

Accept the renewal with changes

Identify the specific areas of the solicitation or the vendor's offer which will change:

If the change is a price increase, provide your concurrence along with written justification from the vendor. Price increases can only be considered at the time of contract renewal.

Materials Management will issue a contract amendment for the renewal option which incorporates the changes, if approved.

Do not extend the contract and rebid

Provide the specific reason(s) the option to renew the contract is not recommended:
 The specifications for the turnout garment changed and the vendor cannot meet new specifications.
 The vendor had the option to bid on previously purchased items and choose not to participate.

The Contract Administrator shall immediately begin the rebid process. (Refer to the Solicitation Request Guidelines posted on the Materials Management Intranet site.)

Materials Management will terminate the contract on the expiration date.

Marsha Brantner
 Contract Administrator (Print and Sign)

6/20/16
 Date