



CITY OF GLENDALE

MATERIALS MANAGEMENT INVITATION FOR BID

SOLICITATION NUMBER: 11-49

DESCRIPTION: FIRE HYDRANTS AND MISCELLANEOUS
WATERWORKS PARTS

BID DUE DATE AND TIME: APRIL 12, 2011 AT 2:00 P.M. LOCAL TIME

Offers for the materials or services specified will be received by the City of Glendale, Materials Management at the below specified location until the time and date cited. Offers received by the correct time and date will be opened and the name of each bidder and the amount of the bid will be publicly read.

Bid Opening and Submittal Location: City of Glendale
Attn: Materials Management
6829 North 58th Drive, Suite 202
Glendale, Arizona 85301-2599

Offers must be in the actual possession of Materials Management on or prior to the time and date, and at the location indicated above. Late offers will not be considered. Offers must be submitted in a sealed envelope with the Solicitation Number and the bidder's name and address clearly indicated on the envelope. See Paragraph 2.2 for additional instructions for preparing an offer.

OFFERORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.

For questions regarding
General Terms and Conditions contact:
Ray Nader
Contracts Analyst
(623) 930-2866
rnader@glendaleaz.com

For questions regarding
Scope or Specifications contact:
Jeff Walker
Utilities Supervisor
(623) 930-2713

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CITY OF GLENDALE
Materials Management

Solicitation Number: 11-49

FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

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SECTION ONE
SPECIFICATIONS

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-49

FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

1.1 INTRODUCTION

- 1.1.1 It is the intent of the City of Glendale to establish a term contract for the purchase of fire hydrants and miscellaneous waterworks parts on an “as required” basis.
- 1.1.2 The resulting agreement shall provide for all materials in this solicitation. Unit pricing shall include the cost of freight and any other direct or indirect costs associated.
- 1.1.3 While the purpose of this specification is to indicate certain minimum requirements, it is not the intent to exclude any bids, but is written to ensure the City receives a type of product most suitable for its requirements.

1.2 GENERAL SPECIFICATIONS

- 1.2.1 Contractor shall maintain sufficient local parts inventory to support the City’s needs for waterworks parts.
- 1.2.2 In addition to the items listed on the Price Sheet, bidders may also provide a statement of applicable discount percentage off catalog prices for all other waterworks parts not listed on Price Sheet. The percentage discount offered on the Price Sheet shall also reflect the same percentage discount off catalog items.
- 1.2.3 Updates on reference catalogs shall be provided at no cost to the City when pricing changes. Contractors are encouraged to provide Web/electronic catalog access, if available.
- 1.2.4 The quantities referenced in this solicitation are an estimate ONLY and are to be used for information purposes only. No commitment of any quantity is made during this contract. Bidders are requested to bid in a quantity of one (1) or more unless otherwise indicated.
- 1.2.5 Award of this contract shall be by individual lots. Bidders shall bid every line within a bid lot to be considered responsive. Bidders are not required to bid on all lots. Bids are to be provided on the forms herein and shall not be amended, qualified, or changed in any way.

1.3 DELIVERY

- 1.3.1 Contractor shall deliver all items to City of Glendale Warehouse located at 6210 W. Myrtle, Bldg N, Glendale, AZ 85301.

SECTION ONE
SPECIFICATIONS

CITY OF GLENDALE
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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

- 1.3.2 Deliveries may be made on regularly scheduled workdays between 7:00 a.m. and 3:30 p.m., or as requested by the contract administrator.
- 1.3.3 Delivery time must be stated in days in the appropriate spaces on the Price Sheet. Indefinite terms such as “promptly”, “without delay”, etc., will not be given consideration. Failure to indicate delivery time shall be cause for rejection of the bid.

1.4 TECHNICAL SPECIFICATIONS - HYDRANTS

- 1.4.1 Fire hydrants shall conform to the AWWA standards C-502. The acceptable fire hydrant models and manufacturers are:
- Kennedy Guardian
 - Mueller Centurian
 - Clow Medallion
- 1.4.2 The main valve shall be at least 5 ¼” in diameter and be of the compression type opening against the line pressure and closing with the pressure.
- 1.4.3 Inlet connection shall be 6” in diameter and either flanged or mechanical join type as specified. Flange connections are to be furnished with bolts, nuts and gaskets.
- 1.4.4 All hydrants shall be 4’ 6” depth of bury, unless otherwise specified.
- 1.4.5 Bonnet Section shall be of the dry top design. The design shall be such that all stem threads are sealed in a lubricant reservoir that will provide automatic lubrication of all stem threads and metal bearing surfaces. The hydrant shall also have anti-friction bearings to take the upward thrust of the hydrant rod, Teflon bearing or other approved method.
- 1.4.6 Bolts and nuts shall be cadmium plated or rust-proofed by other approved process.
- 1.4.7 All fire hydrants shall have two 2 ½ I.D. discharge nozzles and one 4 ½ I.D. discharge nozzle, each provided with caps having rubber gaskets with no chains attached. Nozzles shall be attached to hydrant barrel with a leaded or threaded connection. A threaded connection shall have the nozzles secured in place with a locking pin.
- 1.4.8 All fire hydrant hose threads shall be National Standard Hose Threads. All fire hydrant pumper threads shall be Phoenix Threads.

SECTION ONE
SPECIFICATIONS

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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

- 1.4.9 Operating and cap nuts on the hose and pumper nozzles shall conform to the National Standard.
- 1.4.10 The hydrant shall be opened by turning the operation nut counterclockwise.
- 1.4.11 The hydrant shall have a breakable safety section just above the ground line for protection of underground parts and to prevent barrel breakage if struck by a vehicle. The device shall be used to form a union between the upper and lower barrels. It shall be designed to break on traffic impact and shall consist of a two-part breakable flange, four-part segmental coupling or breakable lugs. The hydrant shall be provided with an acceptable breakable coupling.
- 1.4.12 The centerline of the pumper nozzle of the hydrant shall be at least 18" above the ground line.
- 1.4.13 The hydrant shall be fully bronze mounted and shall provide automatic drainage when the main valve is closed. Drainage shall be through an all bronze seat and drain ring assembly. The drain assembly shall be equipped with no less than two drain holes 2" in diameter.
- 1.4.14 It shall be possible to make repairs to the internal parts without excavating the hydrant, by unscrewing the main valve assembly from a bronze ring in the base of the hydrant and lifting the main valve assembly up through the top of the hydrant. Also, it shall be possible to add extensions to the hydrant without excavation.
- 1.4.15 Exterior portions of the hydrant above ground line shall have a finish coat of paint of safety yellow. The portion of the hydrant below ground line shall be coated tar or other acceptable coating that will protect from corrosion.

1.5 TECHNICAL SPECIFICATIONS – VALVES

- 1.5.1 Gate valves shall meet or exceed AWWA Standard C509 for minimum thickness of the body and bonnet. Gate valves shall be resilient seated solid wedge, open left, NRS, have a 2" operating nut with 304 stainless steel stem, stainless steel bolts, nuts and washers. Gate valves shall have a ductile iron body, gland and bonnet coated inside and out with an epoxy per AWWA C550. Gate valves shall be NSF compliant.

SECTION ONE
SPECIFICATIONS

CITY OF GLENDALE
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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

1.5.2 The acceptable valve manufacturers are:

- Clow
- J & S
- Kennedy
- Mueller

1.6 TECHNICAL SPECIFICATIONS – COUPLINGS

1.6.1 Flex couplings shall be awarded to bidder based on the widest range submitted. Where one coupling will not satisfy all ranges from ductile iron to ACP then more than one coupling may be awarded.

1.6.2 Transition couplings will not be accepted.

1.6.3 The only acceptable coupling manufacturers are:

- Hymax
- Smith Blair
- Romac
- Cascade

1.7 TECHNICAL SPECIFICATIONS – REPAIR CLAMPS

1.7.1 Clamps shall be stainless steel with lug design. On clamps 12” and smaller, they shall be of the single band design.

1.7.2 The acceptable clamp manufacturers are:

- Romac
- Smith Blair
- Cascade
- Ford

SECTION TWO
SPECIAL TERMS AND CONDITIONS

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-49

FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

- 2.1 INCORPORATION BY REFERENCE** All responses shall incorporate by reference the Scope/Specifications, Standard Terms and Conditions, Special Terms and Conditions, and any attachments. The Standard Terms and Conditions applicable to this solicitation are posted on the Internet. They are available for review and download at the City of Glendale Materials Management Internet home page, www.glendaleaz.com/purchasing. Offerors are advised to review all provisions of the Standard Terms and Conditions for this solicitation.
- 2.2 RETURN OF OFFER** One originally signed "Offer Sheet" (Section 3.0) and one copy of the Price Sheet.
- The offeror shall complete all sections of the solicitation in the format given (ie Offer Sheet, Price Sheet, Questionnaires) in the space provided. If additional space is needed than what is given, enter "See Attachment A for detail".
- 2.3 PREPARATION OF BID PACKAGE** Only the following items shall be completed and returned. Failure to include all the items may result in a bid being rejected. Bid packages shall be submitted in the following order:
- 2.3.1 OFFER SHEET**, Section Three
 - 2.3.2 PRICE SHEET**, Section Four
 - 2.3.3 ADDENDUM**, Return all addenda
- 2.4 ALTERNATE OFFERS/EXCEPTIONS** Offers submitted as alternates, or on the basis of exceptions to specific conditions of purchase and/or required specifications, must be submitted as an attachment referencing the specific paragraph number(s) and adequately defining the alternate or exception submitted. Detailed product brochures and/or technical literature, suitable for evaluation, must be submitted with the bid. If no exceptions are taken, City will expect and require complete compliance with the specifications and all Conditions of Purchase.
- 2.5 PRICE** All prices quoted shall be firm and fixed for the specified contract period.
- 2.6 FOB POINT** Prices quoted shall be FOB destination to: CITY OF GLENDALE, ARIZONA.

SECTION TWO
SPECIAL TERMS AND CONDITIONS

CITY OF GLENDALE
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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

- 2.7 **TERM OF AGREEMENT** The term of agreement for this Bid shall be for a one-year initial period.
- 2.8 **OPTION TO EXTEND** The City may, at its option and with the approval of the contractor, extend the term of this agreement an additional five (5) year(s), renewable on an annual basis. Contractor shall be notified in writing by the City Materials Manager of the City's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period. Price adjustments will only be reviewed during contract renewal.
- 2.9 **PROCUREMENT CARD ORDERING CAPABILITY** It is the intent of the City of Glendale to utilize the City's Procurement Card (i.e. MasterCard/Visa/American Express), to place and make payment for orders under this Contract. Proposers without this capability may be considered non-responsive and not eligible for award consideration.
- 2.10 **NOTICE OF INTENT TO AWARD** Information about the recommended award for this solicitation will be posted on the Internet. The information will be available for review on the City of Glendale's, Materials Management Internet home page www.glendaleaz.com/purchasing immediately after the City has completed its evaluation process of the offers received. If you have any questions, or would like further information about an intended award, contact the buyer immediately. Any protest must be submitted to the Materials Manager no later than seven (7) calendar days from the date of posting on the Internet.
- 2.11 **COOPERATIVE USE OF CONTRACT** This agreement may be extended for use by other governmental agencies and political subdivisions of the State including all members of SAVE (Strategic Alliance for Volume Expenditures). Any such usage by other entities must be in accord with the ordinances, charter, rules and regulations of the respective entity and the approval of the Contractor and City. For a list of SAVE members click on the following link: <http://www.maricopa.gov/materials/SAVE/SAVE-members.PDF>

**SECTION THREE
OFFER SHEET**

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-49
FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

3.1 OFFER Bidder certifies that they have read, understand, and will fully and faithfully comply with this solicitation, its attachments and any referenced documents. Bidder also certifies that the prices offered were independently developed without consultation with any of the other bidders or potential bidders.

Authorized Signature

Company's Legal Name

Printed Name

Address

Title

City, State & Zip Code

Telephone Number

FAX Number

Authorized Signature E-mail Address

Company E-mail Address

For questions regarding this offer: (If different from above)

Contact Name

Phone Number

Fax Number

Contact Email Address

FEDERAL TAXPAYER ID NUMBER: _____

Arizona Sales Tax No. _____

Tax Rate _____

Bidder certifies it is a: Proprietorship ___ Partnership ___ Corporation ___.

Minority or woman owned business: Yes ___ No ___

**SECTION FOUR
PRICE SHEET**

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-49
FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

Company Name: _____

4.1 PRICE

LOT A – HYDRANTS — QUANTITY ESTIMATES ONLY

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
1	5 ea	36" MJ Fire Hydrants			\$	\$	
2	25 ea	42" MJ Fire Hydrants			\$	\$	
3	25 ea	48" MJ Fire Hydrants			\$	\$	
4	25 ea	54" MJ Fire Hydrants			\$	\$	
5	5 ea	36" Flanged Fire Hydrant			\$	\$	
6	5 ea	42" Flanged Fire Hydrant			\$	\$	

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PRICE SHEET**

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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
7	5 ea	48" Flanged Fire Hydrant			\$	\$	
8	5 ea	54" Flanged Fire Hydrant			\$	\$	
					LOT A		\$

LOT B - VALVES — QUANTITY ESTIMATES ONLY

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
9	25 ea	Valve, 6" Flange x Flange			\$	\$	
10	50 ea	Valve, 6" MJ x MJ			\$	\$	
11	15 ea	Valve, 6" MJ x Flange			\$	\$	

**SECTION FOUR
PRICE SHEET**

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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
12	15 ea	Valve, 8" Flange x Flange			\$	\$	
13	30 ea	Valve, 8" MJ x MJ			\$	\$	
14	15 ea	Valve, 8" Flange x MJ			\$	\$	
15	2 ea	Valve, 10" Flange x Flange			\$	\$	
16	2 ea	Valve, 10" MJ x MJ			\$	\$	
17	2 ea	Valve, 10" Flange x MJ			\$	\$	
18	5 ea	Valve, 12" Flange x Flange			\$	\$	
19	5 ea	Valve, 12" Flange x MJ			\$	\$	

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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
20	5 ea	Valve, 12" MJ x MJ			\$	\$	
						LOT B	\$

LOT C – MISCELLANEOUS WATERWORKS PARTS — QUANTITY ESTIMATES ONLY

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
21	2 ea	Cap, 4" MJ			\$	\$	
22	2 ea	Cap, 6" MJ			\$	\$	
23	2 ea	Cap, 8" MJ			\$	\$	
24	2 ea	Cap, 12" MJ			\$	\$	

**SECTION FOUR
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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
25	6 ea	Coupling 4" Wide Range			\$	\$	
26	6 ea	Coupling 6" Wide Range			\$	\$	
27	50 ea	Coupling 8" Wide Range			\$	\$	
28	30 ea	Coupling 10" Wide Range			\$	\$	
29	10 ea	Coupling 12" Wide Range			\$	\$	
30	20 ea	Coupling 12" Reducing OD 13.20-13.50/ 14.38-14.56			\$	\$	
31	20 ea	Coupling 12" Reducing OD 13.15-13.55/ 14.60-15.00			\$	\$	

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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
32	4 ea	Coupling 16" Reducing OD 17.40-17.80/ 18.46-18.90			\$	\$	
33	2 ea	Coupling 18" Reducing OD 19.42-19.55			\$	\$	
34	2 ea	Coupling 24" Reducing OD 25.72-25.85			\$	\$	
35	6 ea	Mega Lug, 4"			\$	\$	
36	6 ea	Mega Lug, 6"			\$	\$	
37	6 ea	Mega Lug, 8"			\$	\$	
38	6 ea	Mega Lug, 12"			\$	\$	

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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
39	10 ea	Leak Clamp 4" x 7"			\$	\$	
40	20 ea	Leak Clamp 6" x 12"			\$	\$	
41	20 ea	Leak Clamp 8" x 12"			\$	\$	
42	10 ea	Leak Clamp 10" x 15"			\$	\$	
43	15 ea	Leak Clamp 12" x 15"			\$	\$	
44	2 ea	Leak Clamp, 16" x 20"			\$	\$	
45	2 ea	Leak Clamp, 18" x 20"			\$	\$	

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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost	Ext Price	DEL-ARO (# of days)
46	2 ea	Leak Clamp, 24" x 15"			\$	\$	
47	10 ea	MJ Kit, 4"			\$	\$	
48	60 ea	MJ Kit, 6"			\$	\$	
49	40 ea	MJ Kit, 8"			\$	\$	
50	10 ea	MJ Kit, 10"			\$	\$	
51	20 ea	MJ Kit, 12"			\$	\$	
LOT C TOTAL						\$	

**SECTION FOUR
PRICE SHEET**

CITY OF GLENDALE
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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

Company Name: _____

LOT D — PIPE — QUANTITY ESTIMATES ONLY

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost/Ft	Ext Price	DEL-ARO (# of days)
52	100 ft	Ductile Iron Pipe 4" x 20'			\$	\$	
53	360 ft	Ductile Iron Pipe 6" x 18'			\$	\$	
54	180 ft	Ductile Iron Pipe 8" x 18'			\$	\$	
55	18 ft	Ductile Iron Pipe 10" x 18'			\$	\$	
56	90 ft	Ductile Iron Pipe 12" x 18'			\$	\$	
57	18 ft	Ductile Iron Pipe 14" x 18'			\$	\$	
58	18 ft	Ductile Iron Pipe 16" x 18'			\$	\$	

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Company Name: _____

LINE	QTY	DESCRIPTION	MFG	MODEL/Part#	Unit Cost/Ft	Ext Price	DEL-ARO (# of days)
59	18 ft	Ductile Iron Pipe 18" x 18'			\$	\$	
60	18 ft	Ductile Iron Pipe 20" x 18'			\$	\$	
61	18 ft	Ductile Iron Pipe 24" x 18'			\$	\$	
LOT D TOTAL						\$	

**SECTION FOUR
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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

Company Name: _____

LOT E – KENNEDY HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price _____ %

LOT F – MUELLER HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price _____ %

LOT G – CLOW HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price _____ %

LOT H – WATEROUS HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price _____ %

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Company Name: _____

OPTIONAL PRICING

Offerors are to list all manufacturers they are submitting bids for and a discount off of list price for each manufacturer's line for items not listed in the Lots B-C:

Manufacturer / Catalog Number	% off List Price

SECTION FOUR
PRICE SHEET

CITY OF GLENDALE
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FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

Company Name: _____

4.2 **PROCUREMENT CARD ORDERING CAPABILITY** See Section 2. Please check appropriate box.

____ YES, I will accept payment under this contract with the Procurement Card.

____ NO, I will not accept payment under this contract with the Procurement Card.

4.3 **DISCOUNT/PAYMENT TERMS: The City standard is 2% 20 days.**

Comply: YES NO

If your answer is NO, please state terms offered: _____



Solicitation Addendum One (1)
IFB 11-49
FIRE HYDRANTS AND MISCELLANEOUS
WATERWORKS PARTS

CITY OF GLENDALE
 Materials Management
 6829 North 58th Drive, Suite 202
 Glendale, Arizona 85301-2599

A signed copy of this Addendum must be received by Materials Management on or before the Offer Due Date and time.

This solicitation is amended as follows:

Regarding Section 1.7.1

Clamps shall be stainless steel
Lugs shall be epoxy-coated steel

Regarding Section 1.5.1

REMOVE "304 stainless steel stem" and REPLACE with "low zinc (5% or less) bronze stem"

Regarding Section 1.5.2

REMOVE J & S valves as an acceptable manufacturer

All other provisions of the solicitation shall remain the same.

The above referenced Solicitation Addendum is hereby executed this March 30, 2011, by Ray Nader, 623-930-2866.

Authorized Signature	Date
Printed Name and Title	
Company Name	
Address	
City, State and Zip Code	
Company Email	

SECTION FOUR
PRICE SHEET

CITY OF GLENDALE
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Solicitation Number: 11-49
FIRE HYDRANTS AND MISCELLANEOUS WATERWORKS PARTS

Company Name: EMPIREWEST, INC

LOT E – KENNEDY HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price 18 %

LOT F – MUELLER HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price 17 %

LOT G – CLOW HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price 22 %

LOT H – WATEROUS HYDRANT REPAIR/REPLACEMENT PARTS

Percentage off Manufacturer's List Price 20 %



ACCEPTANCE AGREEMENT

June 2, 2011

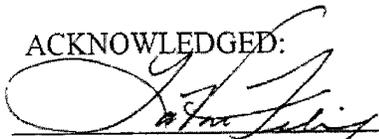
RE: IFB 11-49, Fire Hydrants and Miscellaneous Waterworks Parts

1. This is to notify you that on May 24, 2011, The Glendale City Council awarded Lots E, F, G and H of IFB #11-49 to your company, Empire West, Inc.
2. This notification constitutes an acceptance of your offer to provide the materials listed on the Price Page(s) at the prices bid for Lots E, F, G and H. All terms and conditions of the IFB shall apply.
3. The term of this Agreement shall be for a one-year initial period with the option to extend—by agreement between the City and Contractor—for five more one-year periods thereafter, for a maximum term of six years.
4. A contract administrator shall administer the Agreement for the City. The contract administrator for the City shall be Jeff Walker.
5. This Agreement does not constitute a commitment to purchase on the part of the City of Glendale.
6. You are required to sign and return this Agreement within ten (10) days from the date of this notice. If you fail to furnish the document within ten (10) days from the date of this notice, the City will consider this as a default. The City shall be entitled to such rights as may be granted by law.

Please complete the acknowledgment section below and return one copy to the attention of Cathy Foland, City of Glendale, Materials Management, 6829 N 58th Dr., Suite 202, Glendale AZ 85301.

Candace MacLeod, Executive Director
Compliance and Asset Management

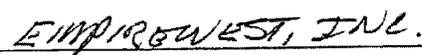
ACKNOWLEDGED:



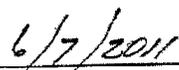
Signature



Title



Company Name



Date