

**CITY OF GLENDALE  
ANNUAL ACTION PLAN  
FISCAL YEAR (FY) 2013-2014**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
HOME INVESTMENT PARTNERSHIPS (HOME)  
EMERGENCY SOLUTIONS GRANTS (ESG)**

**ANNUAL ACTION PLAN**

The City of Glendale has developed an Annual Action Plan (AAP) that describes the proposed activities to be funded with FY 2013-14 CDBG, HOME, and ESG entitlements. The AAP is part of the Five-Year Consolidated Plan covering the five years ending with FY 2014-15 and addresses strategic implementation for Glendale.

In addition, the Maricopa County HOME Consortium (HOME Consortium), comprised of the cities of Avondale, Chandler, Glendale, Peoria, Scottsdale, Surprise, Tempe, the Town of Gilbert, and the County of Maricopa, will prepare and submit an AAP for the HOME Program.

The Annual Action Plans must be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before May 15, 2013. The Glendale City Council intends to conduct a public hearing regarding the city's proposed AAP at the **April 23, 2013** City Council meeting, at 7:00 p.m. Maricopa County will hold a separate public hearing on the HOME Consortium's proposed AAP.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

Glendale's CDBG entitlement for FY 2013-14 will be approximately \$2,083,478. In addition, \$200,000 of capacity created from program income and unspent funds from activities completed in prior years will also be available. The total amount of CDBG funding available to fund activities in FY 2013-14 is estimated at \$2,283,478.

The actual funding amounts will be adjusted pro rata based on HUD's final allocations to the city and the Maricopa County HOME Consortium. This includes any adjustments due to the Budget Control Act of 2011.

A competitive grant application process was conducted during FY 2012-13. The following activities have been recommended for funding by the Community Development Advisory Committee (CDAC). These proposed activities will be initiated during FY 2013-14, and will meet one of the following CDBG program national objectives:

24 CFR 570.208(a): Assist low- and moderate-income residents (**L/M**)

24 CFR 570.208(b): Aid in the prevention or elimination of slum and blight (**S/B**)

In addition, Glendale will also demonstrate compliance with the Cranston-Gonzalez National Affordable Housing Act, at Section 101 by certifying that not less than 70% of the funds awarded to activities will be spent for the benefit of low- and moderate-income residents over a one-year period (Fiscal Year 2013-14).

I. **Rehabilitation Activities – Regulatory Citation 24 CFR 570.202**

- **Housing-Rehabilitation Activities -** \$348,000  
City of Glendale - Community Revitalization Division  
Programs to be provided include:
  - Residential Rehabilitation Program -**  
Provide residential rehabilitation for low- and moderate-income homeowners of single-family owner-occupied homes. This program targets homeowners earning at or below 80% of median income.
  - Roof Repair/Replacement Program -**  
Provide roof repair or replacement to low- and moderate-income homeowners. This grant program targets households at or below 60% of median income.
  - Exterior Rehabilitation Program -**  
Will provide for exterior improvement of single-family homes for low- to moderate-income homeowners. The program targets households earning at or below 60% of median income.
  - Lead-Based Paint Hazard Reduction -**  
Provide for the reduction of lead-based paint hazards in single-family homes rehabilitated under the Roof Repair/Replacement, Residential Rehabilitation, and Exterior Rehabilitation programs.
  - Rehabilitation Delivery & Staff Costs -**  
Provide delivery costs and staff assistance to the homeowners under the rehabilitation programs offered by the division.
  
- **Glendale Home Accessibility Program (GHAP) -** \$37,761  
Arizona Bridge to Independent Living (ABIL) will provide assistance to Glendale residents with physical disabilities to complete accessibility modifications to their homes.
  
- Glendale Emergency Home Repair Program (EHR) –** \$350,000  
Habitat for Humanity Central Arizona will provide emergency home repair services for low-to-moderate income Glendale homeowners for HVAC, plumbing and electrical issues.
  
- City of Glendale Community Housing - Xeriscape Project –** \$114,000  
Convert 39,000 sq. ft. of existing turf at Cholla Vista and Lamar apartment complexes into low-water use xeriscape and decomposed granite to reduce water usage re-directing savings into other housing maintenance needs. Also, removal of 50 dead trees.
  
- Subtotal Rehabilitation Activities** **\$849,761**

<b>II.</b>	<b><u>Temporary Relocation Activities - Regulatory Citation 24 CFR 570.201</u></b>	
	- <b>Temporary Relocation Program -</b>	\$32,000
	Community Revitalization Division will provide temporary relocation for clients receiving services under the single family Residential Rehabilitation program offered by the Community Revitalization Division.	
	<b>Subtotal Relocation Activities</b>	<b>\$32,000</b>
<b>III.</b>	<b><u>Clearance and Demolition - Regulatory Citation 24 CFR 570.201(d)</u></b>	
	- <b>Voluntary Demolition Program – Low/Mod -</b>	\$20,000
	Community Revitalization Division will provide for the demolition and clearance of substandard structures. This service will allow for future development that will benefit low- to moderate-income families.	
	- <b>Voluntary Demolition Program – Slum/Blight -</b>	\$50,000
	Community Revitalization Division will provide for demolition of vacant, substandard structures in the designated Downtown Redevelopment Area bounded by 43 <sup>rd</sup> to 67 <sup>th</sup> avenues, Orangewood to Maryland avenues, or citywide on a spot basis.	
	<b>Subtotal Clearance and Demolition</b>	<b>\$70,000</b>
<b>IV.</b>	<b><u>Public Facilities and Physical Improvements - Regulatory Citation 24 CFR 570.201(c)</u></b>	
	- <b>Central Arizona Shelter Services (CASS) – Family Shelter -</b>	\$14,000
	Replace donated sofas with durable, bed-bug-proof furniture at Family Shelter (Vista Colina) in 30 1-or-2 bedroom apartments.	
	<b>Central Arizona Shelter Services (CASS) – Single Adult Shelter -</b>	\$25,000
	Use the funding to purchase commercial capacity washers and dryers to replace the units currently being used in the single adult emergency shelter.	
	<b>Valley Life Housing Rehabilitation Program - Renovate three (3) Group Homes -</b>	\$128,000
	Renovate 3 group homes to include upgrading a kitchen and 2 bathrooms, widening bedroom doorways, removing carpet and VCT tile and installing ceramic tile, installing doors, security doors, wall and corner protection, painting.	

<ul style="list-style-type: none"> <li>- <b>City of Glendale Code Compliance Program – Elimination of Code Violations -</b></li> </ul>	\$29,405
<p>Identify and eliminate code violations at vacant properties that are creating unsafe slum and blighting conditions in residential neighborhoods.</p>	
<ul style="list-style-type: none"> <li>- <b>City of Glendale Code Compliance – Neighborhood Safety and Preservation -</b></li> </ul>	\$45,595
<p>Funding will pay for the salary of a contract inspector to proactively and systematically conduct external inspections in residential areas to identify and eliminate code violations that are creating slum and/or blighted conditions. They will issue notices of violations to property owners and provide compliance time frame.</p>	
<ul style="list-style-type: none"> <li>- <b>City of Glendale Economic Development Department – Visual Improvement Program (VIP) -</b></li> </ul>	\$49,000
<p>Use funding to encourage exterior redevelopment for commercial properties of existing sites and spur new investment opportunities within Glendale’s Redevelopment Area through the Visual Improvement Program (VIP). There is a 50% match requirement by the owner.</p>	
<ul style="list-style-type: none"> <li>- <b>City of Glendale Field Operations – Street Reconstruction -</b></li> </ul>	\$250,000
<p>Improve the physical appearance of the City of Glendale streets by reconstructive paving of severely deteriorated streets bounded by Bethany Home frontage road from 61<sup>st</sup> Avenue to 6600 West, and 67<sup>th</sup> Avenue frontage road, from Keim Drive to Rose Lane. This project will eliminate blight and address a community need by providing the public with safe, smooth streets.</p>	
<ul style="list-style-type: none"> <li>- <b>City of Glendale Parks and Recreation and Library Services – Sonorita Park Renovation -</b></li> </ul>	\$61,500
<p>Restore landscape and sports courts, replace or enhance amenities.</p>	
<ul style="list-style-type: none"> <li>- <b>Subtotal Public Facilities and Physical Improvements</b></li> </ul>	<b>\$602,500</b>

V. **Public Services - Regulatory Citation 24 CFR 570.201(e)**

**HOMELESS SERVICES:**

<ul style="list-style-type: none"> <li>- <b>Central Arizona Shelter Services (CASS) – Men’s Overflow Shelter –</b></li> </ul>	\$10,000
<p>Provides immediate overnight (7pm – 7am) access to safe and secure shelter for men. Funds will be used to pay for a portion of utilities for the Shelter.</p>	

- **Central Arizona Shelter Services (CASS) – Family Shelter –** \$15,000  
Provide shelter and support services for homeless men, women, and children. The CDBG funds will be used for a portion of the utilities for the Vista Colina Family Shelter.
  - **COG - Community Action Program (CAP) - Eviction Prevention (Rent Assistance) –** \$75,000  
Provide rent assistance to low-income Glendale residents who have a 5-day eviction notice and experienced a recent crisis.
  - **Society of St. Vincent de Paul, OLPH Glendale - Keeping Families United -** \$59,022  
Provide rent and/or utility assistance for low-income Glendale residents who are facing the threat of becoming homeless.
- DOMESTIC VIOLENCE SERVICES:**
- **Chrysalis – Victim Services -** \$15,000  
Provide funding to subsidize program expenses necessary to provide direct victim services including the new Phoenix emergency shelter, transitional housing, and non-residential services.
- SENIOR SERVICES:**
- **Duet, Partners in Aging – Elderly Assistance (In-Home Services and Transportation) -** \$13,500  
Will recruit and train volunteers to be matched with homebound individuals who will receive transportation to medical appointments, grocery shopping, socialization through home visits and phone calls, help with paperwork, computer training, and minor home repairs.
  - **St. Mary's Food Bank Alliance – Glendale Home Food Delivery -** \$30,000  
Provide monthly home delivered food boxes to low-income Glendale seniors. This program utilizes USDA non-perishable food products to feed the elderly that face various challenges for accessing the monthly food boxes.
  - **YWCA of Maricopa County - Congregate Meals Program -** \$40,000  
Provide hot meals, recreation, and social interaction for low- and moderate-income seniors and disabled persons. Meals are provided at four city locations.

**DISABLED:**

- **YWCA Maricopa County – Home Delivered Meal Program (Meals on Wheels)** \$40,000  
Will provide home delivered meals to senior and/or disabled adult Glendale residents who are homebound. Funds will be used to purchase raw food and supplies to prepare, serve, and deliver the meals.

**GENERAL ASSISTANCE SERVICES:**

- **Community Legal Services – Fair Housing Services -** \$15,000  
This contractual service with Community Legal Services will meet a CDBG mandate to affirmatively further fair housing.

**Subtotal Public Services** \$312,522

**VI. CDBG Program Administration/Planning – Regulatory Citation 24 CFR 570.205 and 570.26**

- **Grant Administration -** \$416,695  
City of Glendale Community Revitalization Division will provide for grant and contractual administration of the CDBG program.

**Subtotal Administration** \$416,695

**GRAND TOTAL OF CDBG ACTIVITIES** **\$2,283,478**

**HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM**

The City of Glendale’s HOME allocation for FY 2013-14 will be approximately \$487,282. The AAP for the Maricopa HOME Consortium contains information for the following activities. These activities will be initiated during FY 2013-14.

**I. Housing Related Activities - Regulatory Citation 24 CFR 92.205**

- **Habitat for Humanity Central Arizona – Land Acquisition and Site Improvements -** \$250,000  
Will use funds for land acquisition, site preparation, and infrastructure improvements associated with the construction of affordable single-family housing.

- **Residential Rehabilitation – City of Glendale -** \$206,827  
To fund residential rehabilitation and replacement housing.

**II. HOME Program Administration – Regulatory Citation 24 CFR 92.207**

- **HOME Program Administration -** \$30,455  
Community Revitalization Division will provide for the administration of the HOME Program.

**GRAND TOTAL OF HOME ACTIVITIES** **\$487,282**

**EMERGENCY SOLUTIONS GRANTS (ESG) PROPOSED FUNDING ALLOCATIONS**

The city will receive an estimated \$174,160 of ESG Program funds from HUD for FY 2013-14 to assist with the prevention of homelessness and to assist homeless individuals and families to move toward independent living. The following is a list of proposed funding distributions:

**I. Assistance For Emergency Solutions and Transitional Housing Operating Costs - Regulatory Citation 24 CFR 576.21(a)(3)**

- **A New Leaf - Faith House Emergency Shelter -** \$17,500  
Will provide assistance for agency operational expenses for the provision of an emergency shelter for battered women over the age of 18 and their minor-aged children. Participants may stay in this shelter for up to 120 days.
- **Central Arizona Shelter Services (CASS) - Adult Emergency Shelter -** \$21,657  
Funding will be applied to a portion of the general operating expenses associated with the provision of 24/7 emergency shelter.
- **Homeward Bound – Utilities assistance for the Thunderbirds Family Village -** \$26,941  
Funding will be applied to a portion of the utility and operational expenses supporting homeless and domestic violence families.
- **UMOM New Day Centers – Emergency Shelter for Families -** \$20,000  
Provide critical shelter and comprehensive wrap-around services to homeless children and families.

**Homeless Prevention, Rapid Re-Housing and HMIS**  
**COG - Community Action Program (CAP) – Homeless Prevention Services for Glendale** \$37,500  
Provides social services to low-income families in Glendale who are in need of rental assistance to prevent homelessness.

**COG - Community Action Program (CAP) – Rapid Re-Housing** \$37,500  
Provides assistance for first month's rent to Glendale families who are homeless and who have experienced a recent crisis.

<b>II.</b>	<b><u>ESG Program Administration - Regulatory Citation 24 CFR 576.21(a)(5)</u></b>	
-	<b>ESG Program Administration -</b> City of Glendale - Community Revitalization Division will provide for the administration of the ESG Program.	\$13,062
	<b>GRAND TOTAL OF ESG ACTIVITIES</b>	<b><u>\$174,160</u></b>

**AVAILABILITY OF PROPOSED ANNUAL ACTION PLAN**

Copies of Glendale’s proposed AAP will be available for review from **March 22, 2013 to April 22, 2013** at the following city locations:

1. Reference desk at the Glendale Main Public Library, 5959 W. Brown Street
2. Reference desk at the Velma Teague Branch Library, 7010 N. 58<sup>th</sup> Avenue
3. Reference desk at the Foothills Branch Library, 19055 N. 57<sup>th</sup> Avenue
4. Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107
5. Glendale Community Housing Administration Office, 6842 N. 61<sup>st</sup> Avenue

The draft AAP can be reviewed online on the city of Glendale website as follows:  
<http://www.glendaleaz.com/CommunityPartnerships/PlansandAssessments.cfm>, under the heading Annual Action Plans (AAP) & Consolidated Plan (Con-Plan), click on **FY 2013-2014 Annual Action Plan (DRAFT)**.

Comments regarding the proposed AAP may be made on or before **April 22, 2013**, and should be directed to Gilbert Lopez, Revitalization Administrator, Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107, Glendale, AZ 85301, Phone Number (623) 930-3670, Fax (623) 435-8594. Hearing impaired persons, please use the Arizona Relay Service Number 711 or Glendale TDD (623) 930-2197.

Written comments may also be e-mailed to: [Con-Plan@GlendaleAZ.com](mailto:Con-Plan@GlendaleAZ.com)

**PUBLIC HEARING FOR GLENDALE’S FY 2013-14 ANNUAL ACTION PLAN**

**A public hearing is scheduled for April 23, 2013, at 7:00 p.m., in the Council Chambers, Glendale Municipal Office Complex, 5850 W. Glendale Avenue,** during a regularly scheduled City Council Meeting to allow for public comments/discussion about the proposed AAP. Immediately following the public hearing, and after all public comments have been considered, the City Council will take formal action on the AAP.

**AVAILABILITY OF THE HOME CONSORTIUM ANNUAL ACTION PLAN**

Copies of the HOME Consortium’s AAP will be available through the Maricopa County HOME Consortium. Requests to review this plan should be directed to Ursula Strehfens, Assistant Director, Community Development, Maricopa County Human Services Department, 234 N. Central, Third Floor, Phoenix, AZ 85004, Phone Number (602) 372-1526, (alternate Fax: 623-435-8594), or TDD (602) 506-4802.



City facilities are wheelchair accessible. For special accommodations, please contact the Community Revitalization Division at (623) 930-3670 at least three business days prior to the meeting. Hearing impaired persons, please use the Arizona Relay Service Number 711 or Glendale TDD (623) 930-2197.

**ASISTENCIA EN ESPANOL:** Para que le interpreten la solicitud en espanol, llame al (623) 930-3670.

Horatio Skeete  
Acting City Manager  
City of Glendale

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**TO BE PUBLISHED IN NON-LEGAL SECTION WITH A BLACK LINE BORDER, HUD AND CITY LOGO IN BOTTOM RIGHT CORNER.**