

**City of Glendale  
Parks and Recreation Advisory Commission Meeting  
Glendale Municipal Office Complex  
5850 W. Glendale Avenue, B3**

**March 14, 2016  
6:00 p.m.**

## **AGENDA**

**I. Call to Order**

**II. Roll Call**

**III. Approval of Minutes – February 8, 2016**

**IV. Business from the Floor**

Summary: If citizens wish to speak on a matter concerning the Glendale Parks and Recreation Commission that is not on the printed agenda, please complete a "Citizen Comment Card" located at the entrance of the room and provide it to the designated staff person prior to the beginning of the meeting. Once your name is called by the Commission Chairperson, please proceed to the podium, state your name and address for the record, and limit your comments to a period of five minutes or less.

**V. FY16-17 Draft Department Budget – 20 minutes**

Summary: The formal FY16-17 budget process begins on March 15, 2016, and will be completed by the end of June 2016. The Community Services Department will present its Capital Improvement Plan requests to City Council on March 15 and will present its operating budget in April. The director will conduct a presentation of the proposed FY16-17 budget and provide an update to the Commission regarding the department budget and answer any questions it may have.

Recommendation: Review and discuss.

**VI. Western Area Branch Library Update – 15 minutes**

Summary: Staff will provide a short presentation to update the Commission on the conceptual design and public input process for the Western Area Branch Library.

Recommendation: For review and discussion.

**VII. Landscape Maintenance Contract – 15 minutes**

Summary: The Community Service Department frequently outsources portions of the park maintenance program to assist with several of the daily tasks. Earlier this fiscal year, a Request for Proposals (RFP) 16-23 to provide landscape maintenance was issued and six companies responded to the request to provide landscape maintenance services for 120 different city-wide parks, recreation, and municipal facilities. The contract includes the landscape maintenance and litter control of libraries, public safety facilities, fire stations, City Hall, downtown trash receptacles and various parks and recreation facilities.

Recommendation: For discussion purposes and a request to move forward with a recommendation for City Council approval.

**VIII. Sprinkler Irrigation and Turf Management – 25 minutes**

Summary: Each year parks staff conduct a comprehensive irrigation and turf assessment to aid staff in its efforts to identify turf areas within our parks system that require attention prior to the growing season. The assessments provide clear information about how, when and what type of soil management strategies will be implemented and irrigation application strategies. The implementation of this plan can be divided into four components: assessment, soil condition & enhancement, weather conditions and water application.

Recommendation: For information and discussion.

**IX. Staff Updates– 15 minutes**

Summary: The Parks and Recreation staff will share information with the Commission on key activities since its last meeting. This will also include the sharing of information related to previous requests of the Commission and an update on future department and city events that may be of interest.

Recommendation: For information and discussion.

**X. Commission Comments – 5 minutes**

Summary: This is an opportunity for the Commission to share any observations or comments it may have. Staff will follow-up as appropriate.

Recommendation: For discussion.

**XI. Adjournment**

The next regular meeting will be held on April 11, 2016, at 6:00pm at Glendale Municipal Office Complex, 5850 W. Glendale Avenue, B3.



Special Accommodations: Please contact Gwen Benoit at 623-930-3554 at least 3 working days prior to the meeting for special accommodations. Hearing impaired persons may use the Arizona Relay Service (1-800-367-8939).