

**City of Glendale
Parks and Recreation Advisory Commission Meeting
Glendale Municipal Office Complex
5850 W. Glendale Avenue, B3**

**October 19, 2015
6:00 p.m.**

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes – September 21, 2015

IV. Business from the Floor

Summary: If citizens wish to speak on a matter concerning the Glendale Parks and Recreation Commission that is not on the printed agenda, please complete a "Citizen Comment Card" located at the entrance of the room and provide it to the designated staff person prior to the beginning of the meeting. Once your name is called by the Commission Chairperson, please proceed to the podium, state your name and address for the record, and limit your comments to a period of five minutes or less.

V. Recognition of Carlos Meza – 5 minutes

Summary: Staff from the Community Services Department would like to recognize the Glendale Youth Project and its operator, Carlos Meza, for years of hard work and dedication to the youth of the City of Glendale.

Recommendation: This item is for informational purposes.

VI. Personnel Training – 15 minutes

Summary: Parks is a core area of the Parks, Recreation and Neighborhood Services Division, and maintains over 2,000 acres of park land and over 120 different parks and facilities in the City. Staff will present to the commission the training program outline for trailers used to ensure all staff operates equipment in safe and professional manner.

Recommendation: This item is for informational purposes.

VII. Strategic Planning – 20 minutes

Summary: Staff will present an information update to the Commission on the newly developed Community Services Department Strategic Plan.

Recommendation: This is an informational item for the Commission on the development of an updated strategic plan for the Community Services Department which includes the Parks, Recreation and Neighborhood Services Division.

VIII. Staff Updates– 15 minutes

Summary: The Parks and Recreation staff will share information with the Commission on key activities since its last meeting. This will also include the sharing of information

related to previous requests of the Commission and an update on future department and city events that may be of interest.
Recommendation: For information and discussion.

IX. Commission Comments – 5 minutes

Summary: This is an opportunity for the Commission to share any observations or comments it may have. Staff will follow-up as appropriate.

Recommendation: For discussion.

X. Adjournment

The next regular meeting will be held on November 9, 2015 at 6:00pm at Glendale Municipal Office Complex, 5850 W. Glendale Avenue, meeting room B3.



Special Accommodations: For special accommodations, please contact Gwen Benoit at 623-930-3554 (voice), or 623-930-2197 (TDD), at least three working days prior to the meeting for special accommodations or if you cannot attend the meeting.