



Planning Commission Workshop Agenda

GLENDALE CITY HALL
CONFERENCE ROOM 2-A
5850 WEST GLENDALE AVENUE
GLENDALE, ARIZONA 85301

DECEMBER 3, 2015
5:15PM

One or more members of the Planning Commission may be unable to attend the Meeting in person and may participate telephonically, pursuant to A.R.S. §38-431(4).

I. CALL TO ORDER

II. WORKSHOP ITEM

ZONING ORDINANCE TEXT AMENDMENT (ZTA) – CITY-WIDE

A request by the City of Glendale to amend the Zoning Ordinance to establish the regulation of donation drop boxes and some amendments to the text to improve customer service. Staff Contact: Jon Froke, AICP, Planning Director

III. REPORTS AND COMMENTS

IV. ADJOURNMENT

FOR SPECIAL ACCOMMODATIONS



Please contact Diana Figueroa at (623) 930-2808 or dfigueroa@glendaleaz.com at least three working days prior to the meeting if you require special accommodations due to a disability. Hearing impaired persons should call (623) 930-2197.



Planning Commission Workshop Staff Report

DATE: December 3, 2015 **AGENDA ITEM:** 1

TO: Planning Commission

FROM: Tabitha Perry, Assistant Planning Director
PRESENTED BY: Jon M. Froke, AICP, Planning Director

SUBJECT: **ZONING ORDINANCE TEXT AMENDMENT (ZTA) – CITY-WIDE**

REQUEST: A request by the City of Glendale to amend the Zoning Ordinance to establish the regulation of donation drop boxes and some amendments to the text to improve customer service.

REQUIRED ACTION: Review the request in preparation for a future public hearing. This is a request by the Planning Commission to initiate the ZTA.

SUMMARY: This is a request to amend the Zoning Ordinance to regulate donation drop boxes throughout the city. The ZTA will also amend various sections of the Zoning Ordinance that will improve customer service and address topics of interest from stakeholders.

DETAILS OF REQUEST:

Glendale does not regulate donation drop boxes. Throughout the city it is common to find donation drop boxes on commercial properties, schools and churches.

At the February 3, 2015 Council Workshop, Councilmember Aldama identified a Council Item of Special Interest asking about the potential of regulating donation drop boxes.

Staff provided City Council with a presentation on this topic at their April 7, 2015 Council Workshop meeting. At their September 1, 2015 Council workshop meeting, Planning Staff received guidance from Council to proceed with a Zoning Text Amendment to regulate donation drop boxes in Glendale.

The cities of Phoenix, Peoria and Surprise recently adopted regulations that allow the legal placement of donation drop boxes in their cities. These cities modified their zoning ordinances and regulate donation drop box placement through the issuance of temporary use permits.

Other amendments are intended to improve customer service and address common requests that Planning Staff receives from our customer base and stakeholders. These amendments would be related to administrative functions, notification techniques and flagpole regulations.

PROJECT MANAGER: Jon M. Froke, AICP, Planning Director (623) 930-2585
jfroke@glendaleaz.com

REVIEWED BY:



Planning Director

JMF/df



Development Services Director