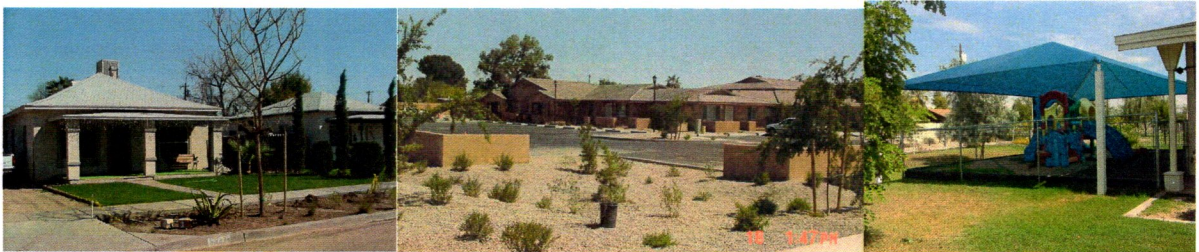


City of Glendale 2016-2017 Annual Action Plan Substantial Amendment



Public Review Period December 15, 2017-January 18, 2018

*City of Glendale Community Revitalization
5850 W Glendale Ave Suite 107
Glendale, AZ 85301*



TABLE OF CONTENTS

	PAGE
Introduction	3
Amendments	4
Citizen Participation	5
Exhibits	
Exhibit 1-Public Hearing Notice/Summary of Comments and Responses	6
Exhibit 2-Updated 2016-2017 Annual Action Plan	9

INTRODUCTION

The City of Glendale's federal Annual Action Plan details the funding strategy for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships programs each year. This Annual Action Plan implements our jurisdiction's Five-Year Consolidated Plan and is developed through significant public input, analyses, and planning. This document is a Substantial Amendment to the City of Glendale's Fiscal Year 2016-2017 Annual Action Plan, which was submitted to the U.S. Department of Housing and Urban Development (HUD) on May 15, 2016.

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that participating jurisdictions shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds;
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location, or beneficiaries of an activity.

The Regulation further requires that jurisdictions identify in their citizen participation plans the criteria they will use for determining what constitutes a substantial amendment.

The City is part of the Maricopa HOME Consortium and is party to the Consortium's FY 2015-19 Citizen Participation Plan. Consistent with these requirements, the City identifies three criteria that will require a substantial amendment:

1. Changes in the use of CDBG/ESG funds from one eligible activity to another;
2. An activity is undertaken that was not previously included in the Consolidated Plan or subsequent action plans.
3. More than thirty percent of the most recent annual federal grant allocation is reallocated to other eligible program activities within the fiscal year.

The proposed substantial amendment is a change in the use of ESG funds from one eligible activity to another and meets one of these three criteria. Therefore, this qualifies as a substantial amendment.

SUBSTANTIAL AMENDMENT

The City is amending the 2016-2017 Annual Action Plan to include Homeless Outreach as a new ESG activity, and has reallocated unspent ESG administrations funds to Phoenix Rescue Mission to carry out this activity.

AP-20 Annual Goals and Objectives

On Pages 18 and page 20 in Exhibit 2, Updated 2016-2017 Annual Action Plan, under AP 20 Goals and Objectives add: Homeless Outreach with \$9,248 in ESG funds. The Goal Outcome Indicator will be 100 persons engaged. The goal description will be: provide homeless outreach for homeless persons in Glendale.

AP-38 Projects Summary

On Page 40 in Exhibit 2, Updated 2016-2017 Annual Action Plan, under 23 1) change the goal supported to "Homeless Services Incl. Transitional Housing, Outreach, Homeless Prevention/Rapid Rehousing". 2) Under Planned Activities add: Phoenix Rescue Mission Outreach- \$9,248. 3) Reduce Program Administration (24 CFR 576.32(a) (5) to \$4,984

AP-658 Homeless and Other Special Needs Activities

On Page 43 in Exhibit 2, Updated 2016-2017 Annual Action Plan, 1) change the introduction; homeless activities funding total to \$139,754.

2) Change the total for Housing and Supportive Services for Homeless Persons to \$315,280. 3) Add Phoenix Rescue Mission will receive \$9248 in ESG funds for Homeless Outreach. 4) Page 44 under the City's response to "Reaching out to homeless person (especially unsheltered persons and assessing their individual needs" At the end of the second paragraph the following sentence will be added-

The City of Glendale will partner with a nonprofit agency for homeless outreach services.

Emergency Solutions Grant (ESG)

On Page 50 in Exhibit 2, Updated 2016-2017 Annual Action Plan: 1) Revise the second paragraph under item 3 as follows:

During the FY 2016-17, The City will receive an ESG allocation of \$189,758 of which \$4,984 or 2.6% will be used for administrative costs.

2) Page 51 under the City's response to

"Reaching out to homeless person (especially unsheltered persons and assessing their individual needs" At the end of the second paragraph the following sentence will be added-

The City of Glendale will partner with an agency for homeless outreach.

3) Reduce Grant Administration to \$4,984

4) Add New Activity: * Homeless Outreach \$9,248

CITIZEN PARTICIPATION

In accordance with 24 CFR 91.105(c)(3) for local governments, the substantial amendment Public Notice for the use of ESG funds was released for citizen review and comments. During the 30-day public comment period from December 15, 2017, through January 18, 2018.

A copy of the Substantial Amendment to the 2016-17 Annual Action Plan, is available for public review anytime on the City of Glendale's website at www.glendaleaz.com or weekdays between the hours of 8:00 AM and 5:00 PM at the following locations;

1. Reference desk at the Glendale Main Public Library, 5959 W. Brown Street
2. Reference desk at the Velma Teague Branch Library, 7010 N. 58th Avenue
3. Reference desk at the Foothills Branch Library, 19055 N. 57th Avenue
4. Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107
5. Glendale Community Housing Administration Office, 6842 N. 61st Avenue

The Community Revitalization Division will hold a public hearing on January 4, 2018, at 5850 W Glendale Ave B3 at 6:30. p.m. Glendale, AZ 85301. Following the 30-day public comment period and public hearing, the Glendale City Council will hear and vote on the Substantial Amendment to the 2016-2017 Action Plan on January 23, 2018.

A copy of the public hearing notice is presented in Exhibit 1. A summary of citizen comments received at the public hearing and responses to these citizen comments are presented in Exhibit 2.

EXHIBIT 1
SUMMARY OF PUBLIC COMMENTS
&
PROOF OF PUBLICATION 30-DAY COMMENT PERIOD AND PUBLIC HEARING

SUMMARY OF PUBLIC COMMENTS

TBD

SUMMARY OF PUBLIC COMMENTS RECEIVED DURING 30-DAY COMMENT PERIOD AND STAFF RESPONSE:

TBD

1/23/2018 COMMUNITY REVITALIZATION PUBLIC HEARING:

TBD

PROOF OF PUBLICATION 30-DAY COMMENT PERIOD AND PUBLIC HEARING

Draft:

**NOTICE OF PUBLIC HEARING TO BE HELD BY THE
CITY OF GLENDALE ON THE PROPOSED SUBSTANTIAL AMENDMENT
TO THE 2016-2017 ANNUAL ACTION PLAN
COMMENCEMENT OF THE 30-DAY PUBLIC COMMENT PERIOD.**

PUBLIC NOTICE

Notice is hereby given that the City of Glendale, Arizona proposes to amend its 2016-17 Annual Action Plan, the second year of the 2015-2019 Consolidated Plan. This first Substantial Amendment proposed by the City of Glendale, Community Revitalization Division, to remove \$9,824 in Emergency Solution Grant Funds (ESG) funding allocated to ESG Administration and reallocate this funding to another ESG eligible activity. The City would like to create a new ESG activity for homeless outreach. These identified ESG funds will be allocated to Phoenix Rescue Mission for outreach to homeless individuals in the City of Glendale.

A statutory, 30-day public comment period will begin on Friday, December 15, 2017 and end on Thursday, January 18, 2018 at 5:00 PM. All residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless persons, and other stakeholders of the City of Glendale are encouraged to submit written comments or questions regarding the proposed First Substantial Amendment to the 2016-17 Annual Action Plan to Charyn Eirich-Palmisano, Community Revitalization Administrator, at Glendale City Hall, 5850 W Glendale Ave, Suite 107, Glendale, AZ 85301, or email at Con_Plan@glendaleaz.com.

A copy of the First Substantial Amendment to the 2016-17 Annual Action Plan is available for public review anytime on the City of Glendale website at www.glendaleaz.com or weekdays between the hours of 8:00 AM and 5:00 PM at the following locations;

1. Reference desk at the Glendale Main Public Library, 5959 W. Brown Street
2. Reference desk at the Velma Teague Branch Library, 7010 N. 58th Avenue
3. Reference desk at the Foothills Branch Library, 19055 N. 57th Avenue
4. Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107
5. Glendale Community Housing Administration Office, 6842 N. 61st Avenue

A reasonable number of free copies are available at the City office located above, as are copies in alternate formats (Braille, large print, etc.) and in Spanish translation, upon request.

SUMMARY:

The City of Glendale's 2016-17 Annual Action Plan, the second year of the 2015-2019 Consolidated Plan, requires that this proposed change to the Plan undergo a substantial amendment process. The substantial amendment must include public participation and a comment period of 30 days. The City of Glendale is proposing to reallocate identified unspent ESG administration funds in the amount of \$9,248 to new eligible ESG activity, Homeless Outreach, and enter into a contract with Phoenix Rescue Mission to provide homeless outreach for the City of Glendale.

FISCAL IMPACT:

There is no fiscal impact. The U. S. Department of Housing and Urban Development determines the amount of ESG funds that the City of Glendale receives each year. The proposed change to the Annual Action Plan, through this amendment, will not affect the total amount of funding and will only involve a change of method of distribution of funds.

The development of the 2015-2019 Consolidated Plan and the 2016-17 Annual Action Plan provide a foundation for the use of federal and local resources to address community development priorities. For the second year of the Consolidated Plan, the ESG allocation to the City of Glendale was \$189,758. Programs under this activity provide services for vulnerable populations.

BACKGROUND:

The City of Glendale is a CDBG/ESG/HUD "entitlement" community. The funds are allocated from HUD directly to the City of Glendale.

ESG FUNDING:

The program change includes:

For FY2016-17, funds have been identified from administration savings which can be reallocated to a ESG eligible activity. The City of Glendale will be creating a Homeless Outreach program and will fund this activity with \$9,248 of eligible ESG funds. All Glendale residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless

persons, and other stakeholders in Glendale are invited to review this proposed first Substantial Amendment to 2016/17 Annual Action Plan and comment in writing, until 5:00 PM on Friday, January 18, 2018. After receipt of public comments from the 30-day public comment period, the City of Glendale will address each comment in writing and will submit all comments and responses in its formal First Substantial Amendment to HUD.

Publish: The Glendale Star

December 14, 2017, December 21, 2017, December 28, 2017, January 4, 2017



TO BE PUBLISHED IN NON-LEGAL SECTION WITH A BLACK LINE BORDER, HUD AND CITY LOGO IN BOTTOM RIGHT CORNER

EXHIBIT 2
UPDATED 2016-2017 ANNUAL ACTION PLAN

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Retain Affordable Housing - City Administered	2016	2019	Affordable Housing	Citywide	Rehabilitation of existing units - DH	CDBG: \$574,222	Homeowner Housing Rehabilitated: 34 Housing Units
2	Retain Affordable Housing - Subrecipient	2016	2019	Affordable Housing	Citywide	Rehabilitation of existing units - DH	CDBG: \$443,717	Homeowner Housing Rehabilitated: 180 Housing Units
3	Increase Accessibility of Housing Units	2016	2019	Affordable Housing Public Housing	Citywide	Rehabilitation of existing units - DH	CDBG: \$52,526	Public Facility or Infrastructure Activities for Low/Moderate Income Benefit: 377 Households Assisted
4	Eliminate Blighting Conditions	2016	2019	Non-Housing Community Development	Glendale Downtown Redevelopment Target Area Citywide CDBG Target Areas - 85301 and 85302	Code Enforcement	CDBG: \$62,552	Public Facility and Low/Moderate Income Benefit: 226,721 Persons Assisted

Annual Action Plan
2016

16

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Improve Quality and Quantity of Public Facilities	2016	2019	Homeless Non-Housing Community Development	Citywide CDBG Target Areas - 85301 and 85302	General Public Facilities and Improvements	CDBG: \$65,774	Public Facility or Infrastructure Activities other than Low/Moderate Income Benefit: 1,625 Persons Assisted
6	Improvements to Parks and Recreational Facilities	2016	2019	Non-Housing Community Development	CDBG Target Areas - 85301 and 85302	Parks and Recreational Facilities incl ADA Needs	CDBG: \$179,518	Public Facility or Infrastructure Activities other than Low/Moderate Income Benefit: 108,068 Persons Assisted
7	Business Improvements	2016	2019	Economic Development	Glendale Downtown Redevelopment Target Area	Business Improvements	CDBG: \$52,202	Business Assistance: 5 Businesses
8	Increase Public Service for Battered and Abused	2016	2017	Non-Homeless Special Needs	Citywide	Public Services for Domestic Violence	CDBG: \$13,605	Public service activities other than Low/Moderate Income Benefit: 22 Persons Assisted
9	Increase Public Service for Seniors	2016	2017	Non-Homeless Special Needs	Citywide	Public Services for Seniors	CDBG: \$77,153	Public service activities other than Low/Moderate Income Benefit: 727 Persons Assisted
10	Increase Availability of Public Service for Youth	2016	2017	Non-Housing Community Development	Citywide	Public Services - Youth	CDBG: \$31,321	Public service activities other than Low/Moderate Income Benefit: 1,125 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Increase Public Services to Persons with Disability	2016	2017	Non-Homeless Special Needs	Citywide	Services to Persons with Disabilities	CDBG: \$52,202	Public service activities other than Low/Moderate Income Benefit: 320 Persons Assisted
12	Availability of Public Services-Fair Housing	2016	2017	Non-Housing Community Development Fair Housing	Citywide	Public Services - General	CDBG: \$12,803	Public service activities other than Low/Moderate Income Benefit: 383 Persons Assisted
13	Increase Quality and Quantity of Public Services	2016	2017	Non-Housing Community Development	Citywide	Public Services - General	CDBG: \$12,529	Public service activities other than Low/Moderate Income Benefit: 587 Persons Assisted
14	Availability of Public Services-Homeless	2016	2017	Homeless	Citywide	Shelters and Homeless Prevention Services	CDBG: \$130,505	Homelessness Prevention: 385 Persons Assisted
15	Homeless Services incl. Transitional Housing	2016	2018	Affordable Housing Homeless	Citywide	Shelters and Homeless Prevention Services	ESG: \$61,394	Homeless Person Overnight Shelter: 331 Persons Assisted
16	Homeless Prevention/Rapid Rehousing	2016	2018	Affordable Housing Homeless	Citywide	Shelters and Homeless Prevention Services	ESG: \$114,132	Rapid Rehousing: 147 Households Assisted
17	Homeless Outreach	2018	2019	Homeless Services	City wide	Homeless Outreach	ESG \$9,248	Homeless persons engaged 100

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
18	Retain Affordable Housing - City Administered	2016	2019	Affordable Housing	Citywide	Rehabilitation of existing units	HOME: \$252,412	Homeowner Housing Rehabilitated: 3 Housing Units
19	Retain Affordable Housing - Subrecipient	2016	2019	Affordable Housing	Citywide	New Housing Construction	HOME: \$252,412	Homebuyer Housing: 3 Housing Units

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Retain Affordable Housing - City Administered
	Goal Description	CDBG funds will be used to address the rehabilitation of owner occupied housing units for low and moderate income households and will be administered by the City
2	Goal Name	Retain Affordable Housing - Subrecipient
	Goal Description	The City will address the rehabilitation of owner occupied housing units for low and moderate-income households using a a subrecipient agreement with Habitat for Humanity of Central Arizona
3	Goal Name	Increase Accessibility of Housing Units
	Goal Description	Public housing rental units will be rehabilitated using CDBG funds to improve accessibility of public housing units
4	Goal Name	Eliminate blighting conditions
	Goal Description	Reduce or eliminate slum and blighted conditions on a spot or area basis within a designated redevelopment area and improve code compliance through voluntary demolition of dilapidated structures and rehabilitation of a public facilities or non-profit owned building
5	Goal Name	Improve Quality and Quantity of Public Facilities
	Goal Description	Make Improvements to parking lot and existing sidewalk in zip code 85302, physical improvements to youth facility
6	Goal Name	Improvements to Parks and Recreational Facilities
	Goal Description	Make ADA improvements including ramp improvements to sidewalks and modifications to parks and community centers in zip codes 85301 and 85302 (census tracts - 926, 928.01, 928.02, 931.05, 929, 931.04, 930.02, 931.01,932, 923.11, 923.12, 925, 924.01, 924.02, 930.01, 927.17, 927.18, and 927.15)
7	Goal Name	Business Improvements
	Goal Description	Provide physical improvements to business owners in the redevelopment area
8	Goal Name	Increase Public Service for Battered and Abused
	Goal Description	Provide increased services for individuals facing domestic violence

9	Goal Name	Increase Public Service for Seniors
	Goal Description	Provide increased or similar level of public services for seniors
10	Goal Name	Increase Availability of Public Service for Youth
	Goal Description	Provide an increased or similar level of public services to children from ages 6 through 18
11	Goal Name	Increase Public Services to Persons with Disability
	Goal Description	Provide increased or similar level of public services for persons with disabilities not including ADA improvements
12	Goal Name	Availability of Public Services-Fair Housing
	Goal Description	The City will provide public services to further fair housing in the City and will be carried out in conjunction with other local and regional fair housing activities to further the City's certification to affirmatively further fair housing and to help address any impediments to fair housing choice identified in the City's 2015 Analysis of Impediments to Fair Housing Choice
13	Goal Name	Increase Quality and Quantity of Public Services
	Goal Description	Provide an increased or similar level of public services for other groups not specifically identified previously such as general assistance
14	Goal Name	Availability of Public Services-Homeless
	Goal Description	Provide public services including eviction prevention, rent assistance and case management for persons who are homeless or at risk of being homeless
15	Goal Name	Homeless Services Including Transitional Housing
	Goal Description	Provide homeless services including emergency shelter operating costs, homelessness prevention, and transitional housing for homeless
16	Goal Name	Homeless Prevention/Rapid Rehousing
	Goal Description	Provide homelessness prevention activities especially rapid re-housing
17	Goal Name	Outreach to homeless persons
	Goal Description	ESG funds will be used to outreach homeless person city wide to engage in available services.

18	Goal Name	Retain Affordable Housing - City Administered
	Goal Description	HOME funds will be used to address the rehabilitation of owner occupied housing units for low and moderate income households and will be administered by the City

Table 7 – Goal Descriptions

Needs Addressed	Rehabilitation of existing units - DH Code Enforcement/Demolition General Public Facilities and Improvements Public Services for Seniors, Disabled, Youth, Homeless & General Parks and Recreational Facilities incl ADA Needs Street Improvements Shelters and Homeless Prevention Services Employment Training Job Creation/Retention
Funding	\$440,157
Description	CDBG Program Administration/Planning 24 CRF 570.205 and 570.206 - Provide funding to the City of Glendale's Community Revitalization Division for the administration of the CDBG program
Target Date	6/30/2019
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	N/A
Planned Activities	All planning and administrative activities to carry out the program.

23	Project Name	Emergency Solutions Grant - ESG FY 2016-2017
	Target Area	Citywide
	Goals Supported	Homeless Services incl. Transitional Housing, Outreach, Homeless Prevention/Rapid Rehousing
	Needs Addressed	Shelters and Homeless Prevention Services
	Funding	\$189,758

Description	ESG Funds will be used to support Emergency Shelter Operations and Services (\$61,394) Homeless Prevention Activities-Rapid Re-Housing (\$114,132), and Program Administration (\$14,232)		
Target Date	6/30/2018		
Estimate the number and type of families that will benefit from the proposed activities	478		
Location Description	Citywide		
Planned Activities	<p>The following are the agencies, activities and level of ESG funding for FY 2016-2017:</p> <p>Assistance for Emergency Solutions and Transitional Housing Operating Costs (24 CFR 576.21(a)(3)).</p> <ul style="list-style-type: none"> • A New Leaf Faith House Emergency Shelter—Operational expenses for an emergency shelter for battered women over the age of 18 and their minor children -\$25,581 • Streetlight USA Shelter Services – Housing and care for sex trafficked girls with intense trauma symptoms with education and counseling -\$10,232 • U MOM New Day Centers – Emergency Shelters for Families – Critical shelter and comprehensive wrap-around services to homeless children and families -\$25,581 <p>Homeless Prevention, Rapid Re-Housing and HMIS</p> <ul style="list-style-type: none"> • A New Leaf—Rapid Re-Housing – Assist families and individuals in regaining permanent housing through rental assistance and case management - \$36,366 • Central Arizona Shelter Services- Rapid Re-Housing – Assist families and individuals in regaining permanent housing through rental assistance and case management - \$31,720 • City of Glendale Community Action Program (CAP) Rapid Re-Housing – Assist families and individuals in regaining permanent housing through rental assistance and case management - \$46,046 • Phoenix Rescue Mission Outreach-Provide Outreach services to homeless persons in Glendale-\$9,248 <p>ESG Program Administration (24 CFR 576.21(a) (5) - City of Glendale Community Revitalization Division for the administration of the ESG Program - \$4,984</p>		

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

During FY 2016-2017, the City of Glendale will utilize CDBG public service funds and ESG funds to address the housing and supportive service needs of homeless individuals and families as well as supportive services for non-homeless members of special needs groups. The City made available \$330,118 of its CDBG allocation for public service activities. The available funds were allocated across the following categories: homeless activities \$139,754; domestic violence activities \$13,605; senior activities \$77,153; youth activities \$31,320; general assistance \$25,332; and activities for persons with disabilities \$52,202. The City will receive an ESG allocation of \$189,758. The City will use the ESG funds for homeless prevention activities, outreach, and emergency shelter operation costs.

The specific activities, funding source and funding amounts are identified below.

Housing and Supportive Services for Homeless Persons - \$315,280

- City of Glendale Community Action Program will receive \$67,863 in CDBG funding for emergency rental assistance to prevent evictions for eligible households
- The Society of St. Vincent de Paul will receive \$62,643 in CDBG funding for the Keeping Families Together program
- A New Leaf Faith House will receive \$36,366 in ESG funding Rapid Re-housing services and \$25,581 for operation costs of its emergency shelter
- Central Arizona Shelter Services (CASS) will receive \$31,720 in ESG funding for its Rapid Re-Housing Program
- City of Glendale CAP office will receive \$46,046 in ESG funding for its Rapid Re-Housing Program
- Streetlight USA will receive \$10,232 for shelter operating costs
- UMOM New Day Centers, Inc. will receive \$25,581 of ESG funds for emergency shelters for families
- Phoenix Rescue Mission will receive \$9,248 of ESG funds for outreach services.

Supportive Services for Non-Homeless Populations - \$114,505

- Arizona YWCA Metropolitan Phoenix will receive \$47,397 in CDBG funding to provide congregate meals to seniors
- Arizona YWCA Metropolitan Phoenix will receive \$52,202 in CDBG funds to operate the home-delivered meal program to seniors and persons with disabilities
- Duet-Partners in Health and Aging will receive \$14,905 in CDBG funds to assist homebound seniors and disabled stay in their homes

The Maricopa Association of Governments (MAG) administers the Continuum of Care process. The City of Glendale is a member of the Continuum of Care Regional Committee on Homelessness. The CoC adopted a Ten-Year Plan to End Homelessness in 2006 and oversees the implementation of the plan as well as the tracking of progress to meet the goals and objectives. MAG is currently in the process of updating its Plan to End Homelessness, and the City of Glendale is providing input into the development of the updated plan.

Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In terms of assessing the individual needs of homeless persons, the CoC is currently creating a countywide centralized intake and client tracking system with the goal of enhancing CoC services to better assist homeless persons. The city will partner with a nonprofit agency to provide outreach services to homeless individuals in Glendale.

The City of Glendale will use CDBG and ESG funding to assist homeless individuals and families and the agencies receiving the funding will conduct an assessment of the needs of the persons they plan to serve.

In order to determine the beneficiary eligibility for ESG assistance and the level and type of assistance needed to move the individual or family to stable permanent housing, ESG subrecipients must conduct an initial evaluation per 24 CFR 576.401. Evaluations must be conducted according to the centralized or coordinated assessment requirements under regulations at §576.400(d) and written standards at §576.400(e).

Eligibility and type of assistance will be determined during the intake application for households receiving Homeless Prevention and Rapid Re-Housing assistance. Income eligibility will be determined using the HUD standard for calculating annual income, specifically meeting the requirement that household income must not exceed 30% of the area median income as established by HUD and updated annually.

Addressing the emergency shelter and transitional housing needs of homeless persons

In order to address emergency shelter and transitional shelter needs of homeless persons, the City will continue to provide financial support to agencies that operate shelter facilities. In FY 2016-2017, the City will fund three emergency shelters with ESG funding: A New Leaf Faith House; Streetlight USA; and UMOM New Day Centers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

Homeless Management Information System (HMIS)

HMIS is an electronic data collection system that facilitates the collection of information on persons who are homeless or at risk of becoming homeless. The HMIS is being coordinated through the Maricopa CoC. ESG subrecipients are required to report program participant-level data such as the number of persons served and their demographic information in the HMIS database, in accordance with HUD published HMIS and data standards, and other community standards as may be adopted by the City of Glendale and/or the CoC.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Glendale's Community Revitalization Division has an established process for accepting competitive applications from non-profit social service organizations that carry out activities and implement programs that are eligible for ESG funding. Applications also include grass-roots faith-based and other community organizations. Some faith based organizations such as St. Mary's Food Bank Alliance and A New Leaf received funding through CDBG and ESG. The Community Development Advisory Committee (CDAC) is a citizen committee appointed by the Mayor and City Council. The CDAC makes funding recommendations to the City Council for community development programs including CDBG, HOME, and ESG. Recommendations are subject to approval by the City Council and become part of the City's Annual Action Plan.

During FY 2016-2017, the City will receive an ESG allocation of \$189,758 of which \$4,984 or 2.67% will be used for administrative costs. The CDAC recommended ESG funding of \$175,526 to the following agencies carrying out homeless prevention activities and operating emergency shelters:

Homeless Prevention Activities - \$114,132:

- A New Leaf – Rapid Re-Housing Services --- \$36,366
- Central Arizona Shelter Services (CASS) – Rapid Re-Housing ---- \$ 31,720
- City of Glendale Community Action Program (CAP) --- \$46,046

Shelter Operational Costs for Homeless Service Activities - \$61,394:

- A New Leaf – Faith House Emergency Shelter Operations --- \$25,581
- Streetlight USA – Shelter Operating Costs – Utilities --- \$10,232
- UMOM New Day Centers, Inc. – Emergency Shelter for Families --- \$25,581
- Homeless Outreach - \$9,248:
 - Phoenix Rescue Mission---Outreach Services---\$9,248

Grant Administration - \$4,984:

- Community Revitalization Division --- \$4,984

ESG funding - \$189,758