



# GLENDALE FIRE MARSHAL'S OFFICE

FIRE PLAN REVIEW – PYROTECHNICS - FIREWORKS - FLAME EFFECTS - CO2 APPLICATION



**(623) 930-4420**

EMAIL APPLICATION AND DOCUMENTATION TO: [MinorMajorEvent@Glendaleaz.com](mailto:MinorMajorEvent@Glendaleaz.com)  
Special Event Application Reviews will NOT be processed until all information is provided

All event requests must be submitted 30 Calendar days prior to event or 300% Fee Applies refer to  
[Community Develop fees](#) Expedited Request (300% Permit fees Applies):

## NAME OF PERSON SUBMITTING APPLICATION

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

## DEVELOPMENT SERVICES CENTER INFORMATION REQUIRED

Property Owner: \_\_\_\_\_ Owner Number: \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

## EVENT INFORMATION AND POINT OF CONTACT

Dates of Event (MM/DD/YY): \_\_\_\_\_ Name of Event: \_\_\_\_\_

Address: \_\_\_\_\_ Company Responsible: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Event Attendance Expected: \_\_\_\_\_

Operator Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

BLDG Rep. Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Time Public Doors Open: \_\_\_\_\_ End Time: \_\_\_\_\_

## PREFERRED INSPECTION TIME REQUEST (If Available)

Demo Request Date: \_\_\_\_\_ Demo Request Time: \_\_\_\_\_

## IDENTIFIED ON PLANS WITH LEGEND OF ITEMS AND QUANTITIES

Site Plans and Floor Plans:

Fire Protection Features:

Device Type Locations and Controls:

Audience Viewing Locations:

Fuel types:

Weather/North Arrow:

Intrusion (Security):

Assistants responsibilities:

Building and Structures:

Fireworks Public Notice:

Production operations/Instructions:

Storage/holding areas include capacities:

Emergency response procedures:

Means of Egress:

Flame Effect Classification:

Fallout Area:

Emergency Vehicle Staging:

Traffic Plans:

Overhead Obstructions:

Material Safety Data Sheets (SDS):

## SUBMITTED WITH DOCUMENTATION

Qualifications (AZ License required):

Flame Performance Certification:

Please ensure all items have been verified and comply with [all applicable codes](#), standards, and manufacturer's recommendations and specifications.

To prevent delays please include the following (as applicable) with your Application Submittal

Site Plans, Floor Plans, Material Safety Data Sheets, Manufacture Spec Sheets