

BALLFIELD CANCELLATION POLICY:

***CANCELLATIONS WITH 3 CALENDAR DAYS OR LESS NOTICE: NO REFUND

***CANCELLATIONS WITH 4-7 CALENDAR DAYS NOTICE: REFUND MINUS 50% OF FEES COLLECTED

***CANCELLATIONS WITH 8 CALENDAR DAYS NOTICE OR MORE: REFUND MINUS 10% OF FEES COLLECTED

REQUESTS TO TRANSFER FIELD RESERVATION DATES MUST BE RECEIVED AT LEAST FOUR DAYS IN ADVANCE. ANY REQUESTS TO TRANSFER FIELD RESERVATION DATES WITH LESS THAN FOUR DAYS NOTICE WILL NOT BE HONORED AND A REFUND WILL NOT BE ISSUED.

Cancellation requests are only accepted Monday-Friday between 8am-5pm.

PARK RANGER CONTACT INFORMATION: If you experience problems using your ballfield during your designated rental time, please contact the park ranger at 623-695-3004.

FACILITY PLAYABILITY HOTLINE: For field conditions due to inclement weather, please call 623-934-6314. Information regarding field playability will be determined as soon as possible. You may also contact the park ranger should there be questions or concerns regarding field playability.

FIELD USE REGULATIONS:

1. **Reservation holders are only allowed 5 field reservations at one time.**
2. No back to back reservations are allowed. If you want to make more than a 2-hour reservation you must have a certificate of liability insurance on file with us prior to booking.
3. The permit holder and this actual permit must be on site when the field is being used.
4. The permit holder will leave the field in a clean and neat condition. If it is necessary for the city to provide cleaning services following the reserved activity, the permit holder will be charged an hourly fee.
5. **Glass containers are prohibited on the fields.**
6. The reservation is for the sports fields and lights if applicable; fields are rented as is. Bases and other equipment are not included in the rental. Field use is limited to the activity specified on the permits.
7. No apparatus or equipment may be located on the sports fields unless the use and location of equipment has received prior approval.
8. Unauthorized (non-city) vehicles may not be driven or parked on turf areas, sidewalks, service driveways, or emergency zones. Only parking lots may be used for loading and unloading.
9. User agrees to indemnify, defend, and save harmless the city, its agents, officers, and employees from and against any accident, injury, including death, and/or loss of property, or damage to neighboring property.
10. Failure to comply with park regulations may forfeit the right to use city facilities in the future. Permits are revocable at any time for violation of rule, ordinance, or state law.