

RAMADA USE REGULATIONS

1. Ramadas are available for reservation and use between 8am and one hour prior to park closing (closing times may vary with season). **THE TOTAL RESERVED TIME INCLUDES ANY TIME NEEDED BY THE PERMITTEE FOR SET UP AND CLEAN UP.**
2. The permit and responsible party (18 years of age or older) must be on-site when the ramada is being used.
3. The permit holder must leave the ramada in a clean and neat condition. Ramadas may be decorated (using blue painter's tape only, no nails or staples), but decorations and tape must be removed by the user. If it is necessary for the city to provide cleaning services following the reserved activity, the permit holder will be charged an hourly fee.
4. A beer permit is required for consumption of beer at the ramadas. Beer is allowed by can or keg only. Hard liquor or wine is not permitted in any city park. **BEER PERMITS ARE NON-REFUNDABLE and NON-TRANSFERABLE.**
5. Amplified sound equipment is regulated by Glendale Code Chapter 25 (Noise Ordinance), and the permit must state if sound equipment has been approved. Amplified music is restricted to the hours of 8am to 7pm, Sunday-Friday, and 8am-10pm on Saturdays. All ramadas must be rented at requested site when amplified music is planned. **AMPLIFIED SOUND PERMIT IS NON-REFUNDABLE and NON-TRANSFERABLE.**
6. Use and location of special equipment (tents, cotton candy machines, etc.) must receive prior approval, and the must be noted on special use permit. Aisles and sidewalks may not be blocked. Equipment size may not exceed that which fits easily on the counter tops or picnic tables.
7. Sale of food and souvenir items is allowed by separate permit only. Groups conducting fund-raising events must have 501(c)3 status, obtain a sales tax license, and have liability insurance in the amount of the coverage required by the city. Copies of all documents must be filed with the Parks & Recreation department and a Special Use Permit Application filled out.
8. Only parking lots may be used for loading and unloading. Vehicles may not be driven or parked on turf areas, sidewalks, service driveways, or emergency zones. Unloaded trailers must park in the remote parking lots (for example, Glendale Community College overflow lot at Sahuaro Ranch Park).
9. Domestic animals are prohibited in or around ramada areas.
10. Glass containers of any kind are prohibited in any city park.
11. Water balloons and pinatas are NOT ALLOWED in the Ramadas/Parks.
12. Charcoal fires are allowed only in grills (not on counter tops or other surfaces.) The grill with the number corresponding to the ramada number is included in the reservation.
13. Users agree to indemnify, defend and save harmless the city, its agents, officers, and employees from and against any accident, injury, including death and/or loss of property, or damage to neighboring property.
14. Failure to comply with park regulations may forfeit the right to use city facilities in the future. Permits are revocable at any time for violation of rule, ordinance or state law.

Please keep in mind that the facility must be kept in a clean and neat condition. A cleaning fee of \$20 per hour may be charged to your account if trash is left behind or the ramada is not cleaned. If you experience problems claiming your ramada, please contact a Park Ranger at 623-695-3004.

RAMADA CANCELLATION & TRANSFER POLICY:

- CANCELLATIONS WITH 14 CALENDAR DAYS NOTICE OR LESS: NO REFUND
- CANCELLATIONS WITH 15-29 CALENDAR DAYS NOTICE: REFUND MINUS 50% OF FEES COLLECTED
- CANCELLATIONS WITH 30 CALENDAR DAYS NOTICE OR MORE: REFUND MINUS 10% OF FEES COLLECTED
- TRANSFER REQUESTS MUST BE SUBMITTED AT LEAST 15 CALENDAR DAYS IN ADVANCE.

Cancellation of ramada reservations must be requested at least 72 hours prior to the reservation date by phone or via email. Please call the main office at 623-930-2820, option 1 to request a cancellation. Cancellations will not be approved after-the-fact.

Cancellation requests are only accepted Monday-Friday, between 8am-5pm. Refunds or credits for rain will only be issued if it rains during your scheduled reservation time. Any weather related cancellations can only be made on the date and time of the event by contacting the park ranger at 623-695-3004, so they can verify the space was not used. A follow up call will then need to be made the next business day to the Customer Service office at 623-930-2820, to request the refund. Requests to change the date or cancel a reservation in advance due to rain will not be accepted.