

Glendale Police Department Operations Order		
Unmanned Aerial System (UAS) Operations		70.175
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70.175 Purpose and Scope

The purpose of this policy is to establish guidelines for the use of an unmanned aerial system (UAS) to support public safety operations.

70.176 Definitions

Unmanned Aerial System (UAS) - An unmanned aircraft of any type (sometimes referred to as an unmanned aerial vehicle (UAV) or Drone) that is capable of sustaining directed flight, whether preprogrammed or remotely controlled, and all of the supporting or attached equipment or systems designed for assisting flight or for gathering information through imaging, recording or any other means.

Remote Pilot in Command (RPIC) – The direct operator of any UAS responsible for all deployment operations to include pre-flight planning, in-flight operations and post-flight documentation. All RPICs are required to hold a current Remote Pilot certificate with Small UAS Rating or be under the direct supervision of an observer who holds such a certification per FAA regulation 14 CFR Part 107.

Visual Observer (VO) - Crew member responsible for notifying the flight team of any other aircraft, persons or obstacles in the vicinity so the flight team can respond accordingly.

70.177 Policy

Unmanned aerial systems may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. Any use of a UAS will be in strict accordance with this policy, the US and State Constitutions and Federal Aviation Administration (FAA) regulations.

70.178 Privacy

The use of the UAS may involve privacy considerations. Absent a warrant or exigent circumstances, operators and visual observers shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy. Operators and visual observers shall take reasonable precautions to avoid inadvertently recording or transmitting images of persons, objects, or areas where there is a reasonable expectation of privacy.

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70.179 Program Coordinator

- A. The Real Time Crime Center (RTCC) Sergeant is responsible for the management of the UAS program and will ensure that policies and procedures conform to current laws, regulations and best practices, in addition to the following additional responsibilities:
1. Ensuring that UAS operations are in accordance with all applicable state and federal laws, specifically 14 CFR Part 107 of the Federal Code of Regulations.
 2. Ensuring that all authorized operators (RPIC's) and visual observers have completed all required FAA and Department training, certifications and licensing.
 3. Maintain a database containing copies of all training, certifications and licensing for each authorized operator and visual observer, as well as provide the Training Unit with copies of all related documentation to be included with each operator's training file.
 4. Maintain a log of each UAS deployment including the equipment used, purpose of the deployment, operators involved, applicable department report numbers and other notations relevant to the deployment.

70.180 Use of UAS

Only Department approved and authorized operators who have completed the required training shall operate a Department UAS. Deployment of a UAS requires approval of the RPIC.

70.181 Prohibited Use of UAS

- A. The UAS shall not be used for the following:
1. To conduct random surveillance activities.
 2. To target a person based solely on individual characteristics, such as, but not limited to race, ethnicity, national origin, religion, disability, gender, or sexual orientation.
 3. To harass, intimidate or discriminate against any individual or group.

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4. To conduct personal business of any type.
5. Shall NOT be weaponized.

70.182 Recording and Retention

- A. Due to privacy concerns, UAS video transmissions during a deployment will only be viewed live for navigational purposes and not recorded until the UAS has arrived “on target” and the camera is in compliance with policy section 70.178.
- B. Once the UAS has arrived “on target” the RPIC may enable recordings. The recording period will cease prior to the UAS returning to the landing zone.
- C. Any captured footage will be done in accordance with guidelines established in the RTCC/UAS Operations Manual. Any footage shall be retained and uploaded to GPD Evidence.com per the guidelines outlined in General Order 51.600.
- D. The RPIC is responsible for uploading such footage as soon as practical following the conclusion of the UAS deployment.
- E. Retention of all UAS footage will be handled in accordance with the GPD Records Retention Schedule outlined in General Order 51.620.

70.183 Real Time Crime Center (RTCC) Operations Manual

For detailed procedures pertaining to the operation of the Unmanned Aerial System, please refer to the RTCC Operations Manual.