



City of Glendale Financial Services Department  
 5850 W. Glendale Ave, 3rd Flr Glendale, AZ 85301  
 Phone 623.930.2480 Fax 623.847.5328 Email egaitan@glendaleaz.com

Name (as shown on your income tax return) \_\_\_\_\_

Business name (if different from above) \_\_\_\_\_

Type of Business : Individual/Sole proprietor Corporation  
 Partnership Limited Liability Company Other \_\_\_\_\_

Taxpayer Identification Number (TIN) The TIN must match the name given on the "Name" line to avoid backup withholding. For Individuals, this is your social security number (SSN). For other entities, it is your employer identification number (EIN)

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Exemption (if applicable): Exempt Payee Code (if any) \_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_

I certify that the business listed above is: Minority Owner Woman Owned Legal/Atty Healthcare N/A  
 Are you or any of your relatives, including relations by marriage, employed by the City of Glendale? Yes No

If YES, please list name, relationship and city department: \_\_\_\_\_

Address: \_\_\_\_\_ Remit Address: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Fax ( ) \_\_\_\_\_

**Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person, and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN.

Signature of U.S. person \_\_\_\_\_ Date \_\_\_\_\_

**Authorization for ACH Deposit of Vendor Payments**

Select One: New Enrollment Cancellation  
 Account Type (check one) Checking Savings

Bank Name \_\_\_\_\_

Branch Name/Address \_\_\_\_\_

Transit/Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Email (for advice notice to be sent to) \_\_\_\_\_

I, the undersigned, authorize the City of Glendale, Arizona to deposit payments directly to the account indicated above and to correct any errors which may occur from the transactions. I also authorize the financial institution named above to post these transactions to that account. This authorization will remain in force until the City of Glendale receives written notice of cancellation from me. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_